

**COUNCIL MEETING MINUTES  
Library Media Center  
412 2<sup>nd</sup> Street NW, Ortonville, MN  
Monday, August 7, 2023  
5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:** Mayor Hausauer called the meeting to order at 5:00 P. M. Roll call was taken with the following present: J. Dorry, Sykora, T. Dorry, Berger, Powell and Karels. Absent: None. Staff present: Char Grossman, Deb Ellingson, Sam Berger, Jesse Roscoe and Scott Huizenga. Media: Mike Swenson. Other: Ashton Ayres and Clarissa Blake.

**AGENDA AMENDMENTS: Take off of Consent 10.c-Hospital Board Appt.**

A motion was made by Karels and seconded by J. Dorry and passed unanimously to approve the agenda amendments as presented.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

4.a.

**CONSENT AGENDA:**

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by J. Dorry and seconded by Berger and passed unanimously to approve the Consent Agenda as presented.

**APPROVAL OF MINUTES:**

6.a.\*Approve Minutes Regular Council Meeting 7/17/23

A motion was made by J. Dorry and seconded by Berger and passed to approve the council minutes of the 7/17/23 meeting.

**PUBLIC HEARINGS:**

7.a.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8.a.\*Golf Board Meeting Minutes 7/11/23

8.b.\*EDA Meeting Minutes 7/11/23

8.c.\*Street-Utility Meeting Minutes 7/17/23

8.d.\*Planning & Zoning Meeting Minutes 8/1/23

8.d.1.\*Recommendation to authorize the city attorney firm to prepare a letter on the shipping container at 332 South Minnesota Street.

**STAFF REPORTS: 2024 Budget-Char**

A motion was made by Karels and seconded by Powell and passed to set a budget workshop for August 28<sup>th</sup> following the Assessment Policy workshop with Bob Schlieman at the city office meeting room.

The first appeal has been sent into FEMA on the golf course road repairs.

Char recognized Ashton Ayres for all the work he has done as a summer intern for the City of Ortonville departments.

**NEW BUSINESS:**

10.a.\*Water/Wastewater Plant Operator

J. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 23-81  
RESOLUTION HIRING LUCAS DIEKMAN AS WATER & WASTEWATER  
OPEARATOR**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Lucas Diekman as Water & Wastewater Operator as of August 14, 2023 at Grade 5, Step 6.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None.

Resolution 23-81 passed this 7<sup>th</sup> day of August 2023.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

10.b.\*License Agreement

J. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 23-82  
RESOLUTION APPROVING LICENSE AGREEMENT WITH JOSHUA & STACY  
BERGER AND CITY OF ORTONVILLE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve entering into a License Agreement with Joshua & Stacy Berger whereas a garage

is presently located on the Berger Property which encroaches onto the street by approximately 5 feet shall be permitted to continue as it exists.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None.

Resolution 23-82 passed this 7<sup>th</sup> day of August 2023.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk Administrator

10.c. Hospital Board Appointment

Hausauer moved and Powell seconded that the following Resolution be adopted:

**RESOLUTION 23-83  
RESOLUTION APPOINTING PHYLLIS BARR TO THE ORTONVILLE AREA  
HOSPITAL HEALTH CARE BOARD**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to appoint Phyllis Barr to the Ortonville Area Hospital Health Care Board.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None.

Resolution 23-83 passed this 7<sup>th</sup> day of August 2023.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

10.d.\*Resolution for Summer Rec Employee-Braxton Brandriet

J. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 23-84  
RESOLUTION HIRING SUMMER REC EMPLOYEE FOR SUMMER 2023**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the following hiring summer rec employee for the summer of 2023: Braxton Brandriet @ \$16.15 as summer recreation assistant.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None.

Resolution 23-84 passed this 7<sup>th</sup> day of August 2023.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk-Administrator

10.e. \*Schedule Workshop with Bob Schlieman-August 28<sup>th</sup> @ 5:00 PM to discuss Assessment Policy & Future Projects.

A motion was made by T. Dorry and seconded by Berger and passed to schedule a workshop with Bob Schlieman for August 28<sup>th</sup> @ 5:00 P.M. at the city office to discuss the Assessment Policy and Future Projects.

10.f. Meredith Semel-Proposal for Grant Writing

Powell moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 23-85**  
**RESOLUTION APPROVING TO HIRE MEREDITH SEMEL AS A GRANT WRITER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Meredith Semel as a grant writer (4-5 hrs. a week) for the parks at a rate of \$27.00 an hour in the amount not to exceed \$2,500.00 for the remainder of 2023 and will be added into the budget for 2024.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None.

Resolution 23-85 passed this 7<sup>th</sup> day of August 2023.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

**UNFINISHED BUSINESS:**

11. \*Bid for surplus property of scrap metal

**CONSIDERATION OF BILLS:**

12.a. Approve Expenditures-8/7/23

J. Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 23-86  
RESOLUTION APPROVING EXPENDITURES OF 8/7/23**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$1,249,834.81 to be paid.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None:

Resolution 23-86 passed this 7<sup>th</sup> day of August 2023.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator

**NEW ACTIONS:**

13.

**EXECUTIVE SESSION:**

14.

**ADJOURNMENT:**

15. Meeting adjourned at 5:20 P.M.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator