

**COUNCIL MEETING MINUTES**  
**Library Media Center**  
**412 2<sup>nd</sup> Street NW, Ortonville, MN**  
**Monday, April 3, 2023**  
**5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:** Mayor Hausauer called the meeting to order at 5:00 P. M. Roll call was taken with the following present: J. Dorry, Sykora, T. Dorry, Berger, Powell and Karels. Absent: None. Staff present: Char Grossman, Deb Ellingson, Jesse Roscoe and Scott Huizenga. Media: Mike Swenson. Other: Bob Schlieman, David McLaughlin and Ben Vonada.

**AGENDA AMENDMENTS:**

A motion was made by Karels and seconded by Berger and passed unanimously to approve the agenda amendments.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

4.a. Bob Schlieman-Apex Engineer

4.a.1. Project Update

Bob and Ben had a preconstruction meeting earlier in the day. Construction is anticipated to commence once weather allows and anticipating all construction will be substantially completed in October of 2023 with a final completion taking place in 2024.

4.a.2. Time Extension Request

A motion was made by Berger and seconded by T. Dorry and passed for the time extension change order request of completion for work in all areas by October 20, 2023 and a final completion date of July 15, 2024 with J. & J. Earthworks.

4.a.3. Professional Services Agreement-Construction Services

Berger moved and Powell seconded that the following Resolution be adopted:

**RESOLUTION 23-33**  
**RESOLUTION APPROVING AGREEMENT BETWEEN CITY OF ORTONVILLE**  
**AND APEX ENGINEERING GROUP, INC. FOR PROFESSIONAL SERVICES-**  
**TASK ORDER EDITION DATED APRIL 3, 2023.**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the Mayor to enter into a Task Order Agreement dated April 3, 2023 with Apex Engineering Group, Inc. for professional services for the Utility, Surface and Drainage Improvements for Roy Street, Eastvold Ave., Stephens Ave., Minnesota Street, 5<sup>th</sup> Street, 4<sup>th</sup> Street, Jackson Ave., Lincoln Ave. and Stephens Avenue Ravine Slope Improvements.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels and the following voted Nay: None.

Resolution 23-33 passed this 3rd day of April 2023.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

4.a.4. Cost Sharing Update

Cost sharing approved by the PFA would be: Total Cost is \$6,805,832.29. The Drinking Water Revolving Fund Share is \$3,725,939.36. Clean Water Revolving Fund Share is \$2,458,515.28. The City share would be \$621,377.65.

4.a.5. Pending Easement for Street Project

J. Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 23-34**  
**RESOLUTION APPROVING ENTERING INTO AN AGREEMENT WITH**  
**LARRY AND SHANNON MILLERBERND ON SPECIAL ASSESSMENTS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve entering into an agreement with Larry and Shannon Millerbernd that the special assessments will not exceed \$28,000 on the Stephens Ave. project.

Upon execution of the agreement Larry and Shannon Millerbernd will sign the agreement allowing the Stephens Ave. project to proceed.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels and the following voted Nay: None.

Resolution 23-34 passed this 3<sup>rd</sup> day of April 2023.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

4.b.1. Curt Arndt

Curt Arndt came before the council to discuss the pumping of excess water from the golf course pond that the golf course superintendent needs to do in the spring. He claims that the

water comes in his basement. The water runs through a ditch tile and culvert into a farm field. Engineer Bob Schlieman will go look at the issue and come back to the council with his findings. The Upper Minnesota River Watershed District has approved the permit applications for a number of years now.

**CONSENT AGENDA:**

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Sykora and seconded by Karels and passed unanimously to approve the Consent Agenda as presented.

**APPROVAL OF MINUTES:**

6.a.\*Approve Minutes Regular Council Meeting 3/20/23

A motion was made by Sykora and seconded by Karels and passed to approve the council minutes of the 3/20/23 meeting.

**PUBLIC HEARINGS:**

7.a.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8.a.\*Street-Utility Meeting Minutes 3/20/23

8.a.1.\*Advertise for sealcoating, bituminous mix, Class 5, Pit Run, Sidewalk Removal, Curb & Gutter Removal, Install Sidewalk, Install Curb & Gutter, Black Dirt

8.b.\*OAHS Meeting Minutes 2/22/23

8.b.c.\*OAHS Financial Summary-February 2023

**STAFF REPORTS:**

9.a. Char reported that she has made contact with FEMA on the Golf Course Culvert Replacement project. She was informed that FEMA will not be issuing any funds to the city on the project due to that we disturbed a Indian mortuary site. Our engineer Bob Schlieman is looking into this matter.

**NEW BUSINESS:**

10.a.\*2<sup>nd</sup> Reading of Ordinance 23-01

Sykora moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 23-35  
RESOLUTION APPROVING SECOND READING AND ADOPTION OF  
ORDINANCE 23-01 AN ORDINANCE TO CREATE A UNLOADING ZONE  
BETWEEN 1<sup>ST</sup> AND 2<sup>ND</sup> STREET ON JACKSON AVE. ON THE NORTH SIDE  
OF THE STREET**

The City of Ortonville, Minnesota, upon recommendation of the Street-Utility Committee, ordains an unloading zone/five minute parking between 1<sup>st</sup> Street and 2<sup>nd</sup> Street on Jackson Ave. on the North side of the street.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None.

Resolution 23-35 passed this 5th day of April 2023.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

10.b.\*1<sup>st</sup> Reading of Ordinance 23-02

10.c.\*Approve Ortonville Township Fire Contract

Sykora moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 23-36  
APPROVING TOWNSHIP OF ORTONVILLE FIRE CONTRACT**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the agreement between the City of Ortonville and the Township of Ortonville be and are hereby approved to provide fire protection to the Township for a five year period and that the Mayor and Clerk-Administrator are hereby authorized to sign such agreements.

Upon roll call vote the following voted aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels and the following voted Nay: None.

Resolution 23-36 passed this 3rd day of April 2023.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator

10.d.\*Approve Big Stone Township Fire Contract

Sykora moved and Karels seconded that the following resolution be adopted:

**RESOLUTION 23-37  
APPROVING TOWNSHIP OF BIG STONE FIRE CONTRACT**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the agreement between the City of Ortonville and the Township of Big Stone be and are hereby approved to provide fire protection to the Township for a five year period and that the Mayor and Clerk-Administrator are hereby authorized to sign such agreements.

Upon roll call vote the following voted aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels and the following voted Nay: None.

Resolution 23-37 passed this 3rd day of April 2023.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator

10.e.\*Approve Yellowbank Township Fire Contract

Sykora moved and Karels seconded that the following resolution be adopted:

**RESOLUTION 23-38**  
**APPROVING TOWNSHIP OF YELLOWBANK FIRE CONTRACT**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the agreement between the City of Ortonville and the Township of Yellowbank be and are hereby approved to provide fire protection to the Township for a five year period and that the Mayor and Clerk-Administrator are hereby authorized to sign such agreements.

Upon roll call vote the following voted aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger, Powell and Karels and the following voted Nay: None.

Resolution 23-38 passed this 3rd day of April 2023.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator

10.f.\*Approve 2023 City Archery Hunt

**UNFINISHED BUSINESS:**

11.a.

**CONSIDERATION OF BILLS:**

12.a. Approve Expenditures-4/3/23

Karels moved and Powell seconded that the following Resolution be adopted:

**RESOLUTION 23-39**  
**RESOLUTION APPROVING EXPENDITURES OF 4/3/23**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$282,948.73 to be paid.

Upon roll call vote the following voted Aye: J. Dorry, T. Dorry, Hausauer, Berger, Powell and Karels. Nay: None: Abstain: Sykora.

Resolution 23-39 passed this 3rd day of April 2023.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator

**NEW ACTIONS:**

13.

**EXECUTIVE SESSION:**

14.

**ADJOURNMENT:**

15. Meeting adjourned at 5:40 P.M.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator