

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, January 23, 2023
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Hausauer called the meeting to order at 5:00 P. M. Roll call was taken with the following present: J. Dorry, Sykora, T. Dorry, Berger and Powell. Absent: Karels. Staff present: Char Grossman, Deb Ellingson, Scott Huizenga, Sam Berger and Jesse Roscoe. Media: Mike Swenson. Other: Chuck Henningson.

AGENDA AMENDMENTS: PULL: 10.a. Appointments ADD: 10.g. DNR Lease
A motion was made by Berger and seconded by Sykora and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. Chuck Henningson-Fire Chief-Rates for Township Fire Protection
Chuck shared with the council that there hasn't been an increase in fire protection rates since 2010. After discussing and presenting to the council a graph it was determined to increase the fire contracts with the townships by using a percentage of the net tax capacity.

Berger moved and Hausauer seconded that the following Resolution be adopted:

RESOLUTION 23-11
APPROVING THE INCREASE OF THE FIRE PROTECTION RATES WITH THE TOWNSHIPS

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota to do a fire protection agreement with the townships calculating by using the .50% of the net tax capacity and increasing it by .10% for each of the next 4 years.

Upon roll call vote the following voted aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell and the following voted Nay: None.

Resolution 23-11 passed this 23rd day of January 2023.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by J. Dorry and seconded by T. Dorry and passed unanimously to approve the Consent Agenda as presented.

APPROVAL OF MINUTES:

6.a. *Approve Minutes Regular Council Meeting 1/3/23

A motion was made by J. Dorry and seconded by T. Dorry and passed to approve the council minutes of the 1/3/23 meeting.

PUBLIC HEARINGS:

7.a.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a. *Planning & Zoning Meeting Minutes 1/3/23

8.b. *Golf Board Meeting Minutes 1/12/23

8.c. *EDA Board Meeting Minutes 1/10/23

STAFF REPORTS:

9.a. None

NEW BUSINESS:

10.a. *Approve Appointments for Officials, Commissions and Boards

A motion was made by T. Dorry and seconded by Powell to approve the appointment of Christine Dwyer to the Park Board.

J. Dorry moved and T. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 23-12
RESOLUTION APPROVING APPOINTED OFFICIALS, COMMISSIONS &
BOARDS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the following 2023 Appointments be adopted: SEE ATTACHED.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell. Nay: None.

Resolution 23-12 passed this 23rd day of January 2023.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

10.b.*Approve Gambling Permit-Big Stone Healthcare Foundation-April 22, 2023

10.c.*Resolution Approving Security for Rural Grant Loan Funds

J. Dorry moved and T. Dorry seconded that the following Resolution be adopted:

RESOLUTION NO. 23-13
RESOLUTION APPROVING THE SECURITY ADMINISTRATOR FOR THE RURAL
BUSINESS ENTERPRISE GRANT REVOLVING LOAN FUND

The City Council (the “Council”) of the City of Ortonville, Minnesota (the “City”), finds the following:

WHEREAS, the Ortonville Economic Development Authority received funding from the United State Department of Agriculture, Rural Development through the Rural Business Enterprise Grant to provide loans to businesses; and

WHEREAS, the Ortonville Economic Development Authority serves as the Intermediary and manages the Revolving Loan Fund; and

WHEREAS, a Security Administrator must be assigned for the USDA Lender Interactive Network Connection (LINC) to report on new and existing loan clients and to complete annual reporting; and

WHEREAS, the Ortonville Economic Development Authority through a motion by Matt Karels and a second by Jacob Bollman with all members voting in favor, are recommending to the Ortonville City Council that Lisa Graphenteen be assigned as the new Security Administrator; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ortonville, Minnesota, that the Council hereby approves Lisa Graphenteen as the Security Administrator for the USDA Lender Interactive Network Connection (LINC) for the Rural Business Enterprise Grant Revolving Loan Fund.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell. Nay: None.

Resolution 23-13 passed this 23rd day of January 2023.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

10.d.*Approve 2023 Golf Fees Schedule

J. Dorry moved and T. Dorry seconded that the following Resolution be adopted:

RESOLUTION 23-14
RESOLUTION APPROVING THE INCREASES TO THE 2023 GOLF
MEMBERSHIPS AND LOWERED THE AGE OF YOUTH MEMBERSHIPS

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the increases to the 2023 Golf Memberships and lowered the age of youth memberships.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell. Nay: None.

Resolution 23-14 passed this 23rd day of January 2023.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

10.e.* Approve Annual Roof Inspection Agreement-M.J. Dalsin Co. of ND Inc. for Water Treatment Plant and Waste Water Plant.

J. Dorry moved and T. Dorry seconded that the following Resolution be adopted:

RESOLUTION 23-15
RESOLUTION APPROVING M.J. DAL SIN CO. FOR ROOF INSPECTION OF
WATER TREATMENT PLANT & WASTE WATER PLANT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the roof inspection agreement with M. J. Dalsin Company for the water treatment plant and the waste water plant.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauser, Berger and Powell and the following voted Nay: None.

Resolution 23-15 passed this 23rd day of January 2023.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

10.f.*Pay Equity

J. Dorry moved and T. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 23-16
RESOLUTION APPROVING THE PAY EQUITY COMPLIANCE REPORT**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the 2022 Pay Equity Compliance Report to the Minnesota Management and Budget Department.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell and the following voted Nay: None.

Resolution 23-16 passed this 23rd day of January 2023..

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

10.g. ADDED: DNR Lease

Berger moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 23-17
RESOLUTION APPROVING THE AMENDED LEASE AGREEMENT
BETWEEN DNR AND CITY OF ORTONVILLE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to amend the lease agreement between the DNR and the City of Ortonville for the use of premises for the storage of boats, motors, trailers, snowmobiles, and ATVs from 225 NW 3rd Street (Police Station) to 437 North Minnesota (Public Safety Building).

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell. Nay: None.

Resolution 23-17 passed this 23rd day of January 2023.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

UNFINISHED BUSINESS:

11.a

CONSIDERATION OF BILLS:

12.a. Approve Expenditures-1/23/23

Powell moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 23-18
RESOLUTION APPROVING EXPENDITURES OF 1/23/23**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$121,604.69 to be paid.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, T. Dorry, Hausauer, Berger and Powell. Nay: None:

Resolution 23-18 passed this 23rd day of January 2023.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

NEW ACTIONS:

13.

EXECUTIVE SESSION:

14.

ADJOURNMENT:

15. Meeting adjourned at 5:20 P.M.

APPROVED:

Gene Hausauer
Mayor

ATTEST:

Charleen Grossman
City Clerk Administrator