

**COUNCIL MEETING MINUTES**  
**Library Media Center**  
**412 2<sup>nd</sup> Street NW, Ortonville, MN**  
**Monday, August 1, 2022**  
**5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:** Mayor Hausauer called the meeting to order at 5:00 P. M. Roll call was taken with the following present: Sykora, M. Dorry, Berger, Radermacher and Karels. Absent: J. Dorry. Staff present: Char Grossman, Deb Ellingson, Scott Huizenga and Sam Berger. Media: Mike Swenson. Other: Bill Powell and Jon Hartman.

**AGENDA AMENDMENTS: ADD: 11.d. Easements on 1<sup>st</sup> Street. REMOVE: 10.c. Cashtown Assessments.**

A motion was made by Berger and seconded by M. Dorry and passed unanimously to approve the agenda amendments.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

4.a

**CONSENT AGENDA:**

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Berger and seconded by Karels and passed unanimously to approve the Consent Agenda as presented.

**APPROVAL OF MINUTES:**

6.a.\*Approve Minutes Regular Council Meeting 7/18/22

A motion was made by Berger and seconded by Karels and passed to approve the council minutes of the 7/18/22 meeting.

**PUBLIC HEARINGS:**

7.a.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8.a.\*Library Meeting Minutes 7/20/22

8.b.\*Golf Board Meeting Minutes 7/12/22

8.c.\*OAHS Board Meeting Minutes 6/22/22

8.d.\*OAHS Financial Summary-June 2022

8.e.\*Street-Utility Meeting Minutes 7/18/22

8.e.1. Recommendation for Artie Arndt to construct a storage shed close to an electrical line along Hwy 7 with Tom Dew approving the project.

8.f. Park Board Meeting Minutes 7/18/22

**STAFF REPORTS:**

9.a. Set a Budget Workshop Date

A date of August 11<sup>th</sup> @ 3 PM at the city office has been decided. Reminder notices will be sent out.

**NEW BUSINESS:**

10.a.\*Resignation Letter from Samantha Zahn

10.b. Change in Personnel Policy

Under Section 6, Subdivision 4: Benefits of Termination to add 4.d. Involuntary Termination of Position at City's Discretion: (1) Maximum of \_\_\_?\_\_\_ accrued vacation leave. (2) Maximum of \_\_\_?\_\_\_ accrued sick leave. (3) All accrued overtime and compensatory time. After some discussion a motion was made by M. Dorry and seconded by Berger and passed to table this change in the personnel policy until the next meeting.

10.c. Removed: Cashtown Assessments-Matt

**UNFINISHED BUSINESS:**

11.a. Firehall Offers-Matt

Jacob Lillehaug-\$80,000.00

Jan Scriver-\$125,000.00 with an escalation clause of \$155,00.00

Brent Hasslen-\$125,000.00 with an escalation clause of \$175,000.00

Woodpecker Properties-\$125,000.00 with an escalation clause of \$176,000.00

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 22-84**

**RESOLUTION APPROVAL OF CITY COMMERCIAL BUILDING PARCEL 22-0277-000 AND PARCEL 22-1419-000 TO WOODPECKER PROPERTIES**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to enter into a commercial building agreement with Woodpecker Properties for the sale of Parcel 22-0277-000 (the Northerly One Hundred Fifty feet (Nly 150') of Outlot Twenty-Two (22), City of Ortonville and Parcel 22-1419-000 Lots one (1) and Two (2), Block Twenty-five (25), Original plat to the City of Ortonville for \$176,000.00 with city attorney approval.

Upon roll call vote the following voted Aye: Sykora, Berger and Radermacher and the following voted Nay: M. Dorry. Abstain: Karels and Hausauer

Resolution 22-84 passed this 1st day of August 2022.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk Administrator

11.b. City Office Options

**Option 1:** Includes structural engineering to entail a design lintel in a load bearing wall, create new wall opening at reception area, new carpet tile in all of the office area, remove all electrical devices and update, etc. for a total of \$37,947.02.

**Option 2:** Removing and reinstalling cabinets, remove walls, new countertop, new reception window, new carpet, remove all electrical devices and update, etc. for a total of \$30,190.99.

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 22-85  
RESOLUTION APPROVING OPTION 1 FOR THE CITY OFFICE  
RENOVATIONS AT THE PUBLIC SAFETY BUILDING**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve Option 1 for the city office renovations at the Public Safety building in the amount of \$37,947.02.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels and the following voted Nay: None.

Resolution 22-85 passed this 1<sup>st</sup> day of August 2022.

APPROVE:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk-Administrator

11.c. Police Protection with the County

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 22-86  
RESOLUTION APPROVING AGREEMENT BETWEEN THE CITY OF  
ORTONVILLE AND BIG STONE COUNTY FOR LAW ENFORCEMENT  
SERVICES**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the Mayor to execute the agreement between the City of Ortonville and Big Stone County to provide law enforcement services to the city commencing September 1, 2022.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-86 passed this 1st day of August 2022.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk-Administrator

Councilwoman Berger left the meeting at 5:52 PM.

11.d. Added: Easements on 1<sup>st</sup> Street

A interested party is looking to build on the EDA property on 1<sup>st</sup> Street. It would require to obtain easements for the sanitary sewer and electrical line that runs through the property. Sam will camera it to see the condition of the line. Councilman Radermacher would like to see the sanitary sewer moved to alleviate any problems down the road and for the interested party to be able to build.

A motion was made by Radermacher and seconded by Karels and passed unanimously for Sam to camera the sanitary sewer and to contact the city engineer to assess the depth and the costs to redo a project like that.

M. Dorry moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 22-87**

**RESOLUTION APPROVING FOR SAM TO CONTACT THEIR WELL TO GET THE WELLS CAPPED OFF AT THE WATER TREATMENT PLANT LOCATION**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota to approve the expenditure for Sam to contact Their Well to get the wells capped off at the old water treatment plant location before Cornfest festival.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels. Nay: None.

Resolution 22-87 passed this 1st day of August 2022.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

Charleen Grossman  
City Clerk Administrator

Radermacher moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-88**  
**RESOLUTION APPROVING TO HIRE A TREE SERVICE COMPANY IF**  
**NECESSARY TO CLEAN UP THE TREES AND WEEDS ALONG THE**  
**SHORELINE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the expenditure to hire a tree service if necessary to clean up the trees and weeds along the shore line.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels. Nay: None.

Resolution 22-88 passed this 1st day of August 2022.

APPROVE:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk-Administrator

**CONSIDERATION OF BILLS:**

Approve Expenditures-8/1/22

Sykora moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-89**  
**RESOLUTION APPROVING EXPENDITURES OF 8/1/22**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$203,158.85 to be paid.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-89 passed this 1st day of August 2022.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk Administrator

**NEW ACTIONS:**

12.

**EXECUTIVE SESSION:**

13.

**ADJOURNMENT:**

14. Meeting adjourned at 6:15 P.M.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk Administrator