

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, May 2, 2022
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Hausauer called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, M. Dorry, Berger, Radermacher and Karels. Absent: J. Dorry. Staff present: Char Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger and Jesse Roscoe. Media: Mike Swenson. Other: Bill Powell, Matt Anderson and Shane Ayres.

AGENDA AMENDMENTS: ADD: 10.d. Recommendation of Andrew Treinen for Part-Time Seasonal help at Golf Course.

A motion was made by Berger and seconded by Karels and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. Matt Anderson-County IT

Matt addressed the city council on an underground fiber project that the county is doing. They are hoping to complete the project near Jackson Ave. of approx. 540 feet by working with the city electrical team and to secure an easement with the city as needed. The county would pay for their portion of the work pending the approval of the City Attorney on the agreement.

4.b. Bill Powell

Bill shared a number of concerns he has with the city.

4.c. Shane Ayres-10.b.-Agreement between Hasslen's & OAHS for storm damage to the facilities.

Berger moved and M. Dorry seconded that the following Resolution be adopted:

RESOLUTION 22-57
RESOLUTION APPROVING A STANDARD AGREEMENT AND GENERAL
CONDITIONS BETWEEN OWNER AND CONSTRUCTION
MANAGER(WHERE THE CM IS AT-RISK)

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville approving a standard agreement and general conditions between Ortonville Area Health Services and Hasslen Construction for hail damage repairs.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-57 passed this 2nd day of May, 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Berger and seconded by M. Dorry and passed unanimously to approve the Consent Agenda as presented.

APPROVAL OF MINUTES:

6.a.*Approve Minutes Regular Council Meeting 4/18/22

A motion was made by Berger and seconded by M. Dorry and passed to approve the council minutes of the 4/18/22 meeting.

PUBLIC HEARINGS:

7.a.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Street-Utility Meeting Minutes 4/18/22

8.a.1. Recommendation of Sealcoating Quotes:

Berger moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-58
RESOLUTION ACCEPTING BITUMINOUS PAVING INC.
BID FOR 2022 STREET SEAL COATING**

WHEREAS, the Council of the City of Ortonville had previously advertised for bids for the seal coating of various Ortonville streets, and

WHEREAS, Project bids have now been received and reviewed by the Council, and

WHEREAS, the bid of Bituminous Paving, Inc., Ortonville, Minnesota in the amount of \$50,000.00 for Oil for Seal Coating, \$15,000.00 for Aggregate has been determined by the Council to be the lowest responsible bid for the Project.

NOW THEREFORE BE IT RESOLVED by the Council that:

1. The bid of Bituminous Paving Inc. is hereby accepted.

2. That the Mayor and Clerk-Administrator be and are hereby authorized to execute said contract with Bituminous Paving Inc.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-58 passed this day of May 3, 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

8.a.1. Recommendation of Street Item Quotes:

Berger moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-59

RESOLUTION APPROVING BITUMINOUS MIX-GRAVEL AND OTHER QUOTES

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve accepting the Street Committee recommendations to award bids for the 2022 season's bituminous mix, street and sidewalk repairs as follows:

- Bituminous Mix \$84.00 per ton laid-Bituminous Paving, Inc.
- Class Five Delivered @ \$9.48 per ton-Sev's Gravel & Excavating
- Pit Run Delivered @ \$8.42 per ton-Sev's Gravel & Excavating
- Sidewalk Removal & Disposal @ \$3.00 per square foot-Croatt's Concrete
- Curb & Gutter Removal & Disposal @ \$4.00 per lineal foot-Croatt's Concrete
- Install Sidewalks @ \$8.00/square foot-Croatt's Concrete
- Install Curb & Gutter @ \$37.00/lineal foot-Beyond Concrete
- Black Dirt @ \$23.00 per yd.-Ronglien Excavating

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels. Nay: None.

Resolution 22-59 passed this 2nd day of May 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

8.a.2. Recommendation of a new truck for the Electrical Dept.

A motion was made by Radermacher and seconded by M. Dorry and passed unanimously to approve for the electrical department to move forward and start the process of getting a new boom truck.

8.b.*OAHS Meeting Minutes 1/26/22

8.c.*OAHS Financial Summary 1/2022

8.d.*OAHS Meeting Minutes 2/17/22

8.e.*OAHS Financial Summary 2/2022

8.f.* Board of Review Meeting Minutes 4/1/22

8.g.*EDA Meeting Minutes 4/12/22

8.h.*Public Hearing Minutes 4/19/22

8.i.*Library Board Meeting Minutes 4/27/22

STAFF REPORTS:

9.a. Some homeowners are complaining about the alleys being rutted. The street crew will be working on them on the upcoming dry days. Jesse reported that he is hoping to have the golf course open by the end of the week.

NEW BUSINESS:

10.a.*Big Stone Cruisers Car Club-Ottertail Property

10.c. Recommendation of Matthew Wellendorf to Fire Department

Berger moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 22-60
RESOLUTION HIRING MATTHEW WELLENDORF AS FIRE DEPARTMENT
MEMBER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Matthew Wellendorf as a Fireman commencing immediately.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-60 passed this 2nd day of May 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

10.d. Hiring of Andrew Treinen-Part-Time-Golf Course

Berger moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 22-61
RESOLUTION HIRING OF ANDREW TREINEN AS A SEASONAL PART-TIME
GOLF COURSE EMPLOYEE AT A STEP 1**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Andrew Trienen as a seasonal part-time golf course employee at a Step 1.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-61 passed this 2nd day of May 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

UNFINISHED BUSINESS:

11.a. 2nd Reading of Ordinance 22-02, 22-03 and 22-04

Karels moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 22-62
RESOLUTION APPROVING 2ND READING AND ADOPTION OF ORDINANCE NO.
22-02, 22-03 & 22-04 AN ORDINANCE REZONING CERTAIN PROPERTY IN THE
CITY OF ORTONVILLE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the 2nd reading and adoption of Ordinance No. 22-02, 22-03 and 22-04 to rezone certain property in the City of Ortonville from Limited Industry (I 1) to Highway Business District (B-3).

Parcel Number: 22-1622-000 LOT B OF LOT 1 OF THE AMENDED PLAT OF OL 130 OUTLOT 120, City of Ortonville-owned by James & Linda Nitz-Rezoned from Limited Industrial District (I 1) to Highway Business District (B-3).

Parcel Number: 22-1622-010-LOT 2 OF THE AMENDED PLAT OF OL 130 (EX ST) AND OL 171 OUTLOT 130 City of Ortonville-owned by City of Ortonville-Rezoned from Limited Industrial District (I 1) to Highway Business District (B-3).

Parcel Number: 22-1622-011, LOT A OF LOT 1 & LOT 3 OF AMENDED PLAT OF OL 130 OUTLOT 130, City of Ortonville-owned by Big Stone Cooperative-Rezoned from Limited Industrial District (I 1) to Highway Business District (B-3).

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels and the following voted Nay: None.

Resolution 22-62 passed this 2nd day of May 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

11.b. Job Descriptions-Paul

Paul would like for the council to review the job descriptions of the Pubic Works Generalist 1 and the Parks Attendant positions. He feels these two should be combined.

CONSIDERATION OF BILLS:

Approve Expenditures-5/2/22

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 22-63
RESOLUTION APPROVING EXPENDITURES OF 5/2/22**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$262,459.06 to be paid.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-63 passed this 2nd day of May 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

NEW ACTIONS:

12.

EXECUTIVE SESSION:

13. Big Stone County Policing

At 5:20 P.M. Mayor Hausauer announced that the council would be entering into executive session for the purpose of discussing county policing.

At 6:09 P.M. Mayor Hausauer declared the executive session ended with action taken thereon, reopened the regular meeting to the public.

Hausauer moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-64
RESOLUTION APPROVING INTERIM AGREEMENT FOR LAW ENFORCEMENT
SERVICES**

BE IT AND IT IS HEREBY RESOLVED by the council to direct the City Attorney to revise the Interim Agreement for Law Enforcement Services to provide for securing of up to 85 hours of coverage a week (based upon a total coverage of 18 hours per day) by Big Stone County to the City of Ortonville.

The hours the City's Chief of Police will be assigned will be assigned by the Big Stone County Sheriff such that the City will be responsible for coverage for 40 hours a week and 20 hours a week on call.

The agreement shall be effective until July 31, 2022 and will automatically extend for an additional thirty (30) days if the long term agreement is not extended.

Upon roll call vote the following Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-64 passed this 2nd day of May 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

ADJOURNMENT:

14. Meeting adjourned at 6:15 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator