

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, March 7, 2022
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Hausauer called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, M. Dorry, Berger, Radermacher and Karels. Absent: J. Dorry. Staff present: Char Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger, Jesse Roscoe, Jordan Reiner and Vicki Oakes. Media: Mike Swenson. Other: Bill Powell, Samantha Zahn, Dave Rogers, Jade Hasslen and Bob Schlieman.

AGENDA AMENDMENTS: ADD: 10.h. Parks

A motion was made Karels and seconded by Radermacher and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. Dave Rogers-OAHS-Amended & Restated Management Services Agreement

M. Dorry moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 22-21

RESOLUTION APPROVING THE AMENDED AND RESTATED MANAGEMENT SERVICE AGREEMENT AMONG THE SANFORD HEALTH NETWORK AND CITY OF ORTONVILLE

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the amended and restated management service agreement among the Sanford Health Network and the City of Ortonville. The effective agreement will be from May 1, 2022 and end on April 30, 2032.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-21 passed this 7th day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

4.b. Jade Hasslen-Hasslen's Construction

Jade gave a report on the progress of the Public Safety Building.

4.c. Bob Schlieman-2022 Utility & Street Improvement Project

4.c.1. Resolution Ordering Improvement and Preparation of Plans

M. Dorry moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 22-22
RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS
FOR 2022 UTILITY AND STREET IMPROVEMENTS

WHEREAS, a report has been prepared by Apex Engineering Group, Inc. with reference to the improvement of the following areas:

- Roy Street from Otto Avenue to Eastvold Avenue
- Eastvold Avenue from Roy Street to Cliff Street
- Stephens Avenue from Cliff Street to Minnesota Street
- Minnesota Street from Monroe Avenue to Jackson Avenue
- 5th Street from Monroe Avenue to Lincoln Avenue
- 4th Street from Monroe Avenue to Lincoln Avenue
- Jackson Avenue from 2nd Street to Minnesota Street
- Lincoln Avenue from 2nd Street to 5th Street

by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, retaining walls, and adjoining driveways, and this report was received by the council on March 7, 2022 and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

Apex Engineering Group, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Upon roll call the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None

Resolution 22-22 passed this 7th of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

4.c.2. Resolution Approving Plans and Specifications & Ordering for Bids

Berger moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 22-23
CITY OF ORTONVILLE, MINNESOTA
RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR 2022 UTILITY AND STREET IMPROVEMENTS

WHEREAS, pursuant to a resolution passed by the council, Apex Engineering Group, Inc. has prepared plans and specifications for Improvements to the following areas:

- Roy Street from Otto Avenue to Eastvold Avenue
- Eastvold Avenue from Roy Street to Cliff Street
- Stephens Avenue from Cliff Street to Minnesota Street
- Minnesota Street from Monroe Avenue to Jackson Avenue
- 5th Street from Monroe Avenue to Lincoln Avenue
- 4th Street from Monroe Avenue to Lincoln Avenue
- Jackson Avenue from 2nd Street to Minnesota Street
- Lincoln Avenue from 2nd Street to 5th Street

by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, retaining walls, and adjoining driveways and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for at least 3 weeks, shall specify the work to be done, shall state that bids will be received by the clerk until 2 p.m. on Wednesday, April 13, 2022, at which time they will be publicly opened in the council chambers of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at 5 p.m. on Monday, April 18, 2022, in the council chambers at the library media center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed

and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five (5) percent of the amount of such bid.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels and the following voted Nay: None.

Resolution 22-23 passed this 7th day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

4.c.3. Resolution of Application-Drinking Water Revolving Fund

Radermacher moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-24
MINNESOTA PUBLIC FACILITIES AUTHORITY DRINKING WATER
REVOLVING FUND LOAN APPLICATION FOR
2022 UTILITY AND STREET IMPROVEMENTS
CITY OF ORTONVILLE, MINNESOTA

BE IT RESOLVED that the City of Ortonville, Minnesota is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its drinking water system by making improvements to the City's water distribution system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Ortonville estimates the loan amount to be \$5,006,007 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Upon roll call the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-24 passed this 7TH day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk/Administrator

4.c.4. Resolution of Application-Clean Water Revolving Fund

Karels moved and M. Dorry seconded that the following Resolution be adopted:

RESOLUTION 22-25
MINNESOTA PUBLIC FACILITIES AUTHORITY CLEAN WATER REVOLVING
FUND LOAN APPLICATION FOR
2022 UTILITY AND STREET IMPROVEMENTS
CITY OF ORTONVILLE, MINNESOTA

BE IT RESOLVED that the City of Ortonville, Minnesota is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its sanitary sewer system by making improvements to the City’s wastewater system by improvements to the City’s wastewater collection system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Ortonville estimates the loan amount to be \$3,371,300 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Upon roll call the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None

Resolution 22-25 passed this 7th day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk/Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Berger and seconded by Karels and passed unanimously to approve the Consent Agenda as presented.

APPROVAL OF MINUTES:

6.a.*Approve Minutes Regular Council Meeting 2/7/22 & 2/22/22

A motion was made by Berger and seconded by Karels and passed to approve the council minutes of 2/7/22 and 2/22/22.

PUBLIC HEARINGS:

7.a.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Personnel Meeting Minutes 2/9/22

8.b.*Planning & Zoning Meeting Minutes 3/1/22

8.b.1.Recommendation for changes from Limited Industry to Highway Business of property north of Maple Ave.

A motion was made by Radermacher and seconded by Berger and passed to approve the changes from Limited Industry to Highway Business of property north of Maple Ave.

STAFF REPORTS:

9.a.

NEW BUSINESS:

10.a.*Letter of Resignation-Alex Goergen

10.b.*Golf Fee Schedule-Change of Membership Fees & Cart Sheds

10.c.*Resolution Approving Appointed Officials, Commissions, & Boards

Berger moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-26
RESOLUTION APPROVING APPOINTED OFFICIALS, COMMISSIONS &
BOARDS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the following 2022 Appointments be adopted: SEE ATTACHED.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-26 passed this 7th day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.d.*VFW-Temporary Liquor License-April 1st

10.e.*VFW-Temporary Liquor License-May 21st

10.f.*Midcontinent Agreement-Internet Service for Water Plant

Berger moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-27
RESOLUTION APPROVING MIDCONTINENT AGREEMENT FOR INTERNET SERVICE
AT THE WATER PLANT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the renewal agreement with Midcontinent for internet service at the water plant.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels and the following voted Nay: None.

Resolution 22-27 passed this 7th day of March 2022.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

10.g.*Resolution to Approve the Establishing Precincts

Berger moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-28
RESOLUTION ESTABLISHING PRECINCTS AND POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Ortonville, County of Big Stone, State of Minnesota hereby establishes the boundaries of the voting precincts and polling places as follows:

Precinct 1 (Armory Building, 309 Madison Avenue)

That part of the city lying east of Lake Shore Drive and 1st St NW, south of the Dike Road and west of Minnesota Street going south at Burdick and Otto Avenue and west of Main Street starting at Hwy 12

Precinct 2 (Armory Building, 309 Madison Avenue)

That part of the city lying east of Minnesota Street and east of Main Street

Precinct 3 (Armory Building, 309 Madison Avenue)

That part of the city lying west of Minnesota Street going north of Otto and Burdick Avenue and the west side from the intersection of Otto Avenue and Highland Hwy to Lake Shore Drive to the Dike Road

The Big Stone County Auditor-Treasurer's Office will serve as the absentee voting location at 20nd Street SE, Ortonville, MN.

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 22-28 passed this 7th day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

10.h. Parks-No applications have been received as of yet for the Summer Rec Director. The Park Board would like to advertise again for this position but possibly adding approximate hours to ad.

UNFINISHED BUSINESS:

11.a. 2nd Reading of Ordinance 22-01 (Ingersoll)

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 22-29
RESOLUTION APPROVING SECOND READING AND ADOPTION OF
ORDINANCE 22-01 AN ORDINANCE VACATING A PORTION OF
INGERSOLL STREET**

The City of Ortonville, Minnesota, concerning the vacation of the portion of the Ingersoll Street right-of way running between Trunk Highway No. 7 to a point approximately 180 feet west of Trunk Highway No. 7, in the City Of Ortonville, Big Stone County, Minnesota.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger, Radermacher and Karels. Nay: M. Dorry.

Resolution 22-29 passed this 7th day of March 2022.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

CONSIDERATION OF BILLS:

Approve Expenditures-3/7/22

Sykora moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 22-30
RESOLUTION APPROVING EXPENDITURES OF 3/7/22**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$333,740.67 to be paid.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None. Abstain:

Resolution 22-30 passed this 7th day of March 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

NEW ACTIONS:

12.

EXECUTIVE SESSION:

13.

ADJOURNMENT:

14. Meeting adjourned at 6:30 P.M.

APPROVED:

Gene Hausauer
Mayor

ATTEST:

Charleen Grossman
City Clerk Administrator