

**COUNCIL MEETING MINUTES**  
**Library Media Center**  
**412 2<sup>nd</sup> Street NW, Ortonville, MN**  
**Monday, March 21, 2022**  
**5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:** Mayor Hausauer called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, Sykora, M. Dorry, Berger, Radermacher and Karels. Absent: None. Staff present: Char Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger and Jesse Roscoe. Media: Mike Swenson. Other: Shane Ayres, Dave Rogers, Tom Dew and Bob Schlieman.

**AGENDA AMENDMENTS: Add: 10.b. Golf Course Assistant & 10.c. Skid Loader**

A motion was made Berger and seconded by Radermacher and passed unanimously to approve the agenda amendments.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

4.a. Shane Ayres & Dave Rogers-OAHS

4.a.1. FY2021 Financial Audit

OAHS Shane Ayres, Chief Financial Officer, gave an overview of the 2021 OAHS audit report and financial performance ratios. The overall report was positive.

A motion was made by Berger and seconded by J. Dorry and passed to approve the FY2021 Financial Audit of OAHS.

4.a.2. Request for proposal

A motion was made by Berger and seconded by Sykora and passed unanimously to seek a Construction Manager at Risk for repairs to siding, roofing, HVAC, and electrical equipment at OAHS's Fairway View Senior Communities Facility because of a 2021 hailstorm.

4.b. Bob Schlieman-Updates on Street Project

Apex Engineer, Bob Schlieman, presented to the council an update on the 2022 Utility & Street Improvement Project. If the city utilizes the funding from the MPFA, the contractors are required to utilize domestic iron and steel products (fittings, gate valves, hydrants, etc). Bob was told that the lead time is from 17-24 weeks out to get some of these products. He would like to recommend to the city council to pass a resolution to set a public hearing for April 19<sup>th</sup> and consider awarding a bid.

M. Dorry moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 22-31**  
**RESOLUTION RECEIVING REPORT AND CALLING HEARING ON**  
**IMPROVEMENTS FOR 2022 UTILITY AND STREET IMPROVEMENTS**

WHEREAS, a report has been prepared by Apex Engineering Group, Inc. with reference to the improvement OF Utility, Street, and Drainage Improvements to the following areas:

- Roy Street from Otto Avenue to Eastvold Avenue
- Eastvold Avenue from Roy Street to Cliff Street
- Stephens Avenue from Cliff Street to Minnesota Street
- Minnesota Street from Monroe Avenue to Jackson Avenue
- 5<sup>th</sup> Street from Monroe Avenue to Lincoln Avenue
- 4<sup>th</sup> Street from Monroe Avenue to Lincoln Avenue
- Jackson Avenue from 2<sup>nd</sup> Street to Minnesota Street
- Lincoln Avenue from 2<sup>nd</sup> Street to 5<sup>th</sup> Street

by making sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, retaining wall improvements, and this report was received by the council on March 7, 2022 and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

The council will consider the improvement of such project areas in accordance with the report and the assessment of abutting and/or benefitting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$8,378,000.

A public hearing shall be held on such proposed improvement on the 19<sup>th</sup> day of April, 2022, at the Ortonville Community Center located at 200 Monroe Avenue, Ortonville, MN at 6:00 P.M. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Upon roll call the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None

Resolution 22-31 passed this 21<sup>st</sup> day of March 2022.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk Administrator

**CONSENT AGENDA:**

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by J. Dorry and seconded by Radermacher and passed unanimously to approve the Consent Agenda as presented.

**APPROVAL OF MINUTES:**

6.a. Approve Minutes Regular Council Meeting 3/7/22

A motion was made by Berger and seconded by Karels and passed to approve the council minutes of 3/7/22 with a change on Resolution 22-28 – Establishing Precincts & Polling Places. The change is that all 3 precincts established will be voting at the Armory Building at 309 Madison Ave.

**PUBLIC HEARINGS:**

7.a.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8.a.\*Workshop Meeting Minutes 3/7/22

**STAFF REPORTS:**

9.a. Police Chief Jason gave a report on the police recruitment of an additional officer with no applications received as of 3-21-22.

**NEW BUSINESS:**

10.a.\*2022 Deer Hunt

10.b. ADDED: Golf Course Assistant Superintendent Ad

A motion was made by Radermacher and seconded by Karels and passed to advertise for a seasonal golf course superintendent internally for 5 days.

10.c. ADDED: Skid Loader

A recommendation was made by the Street & Utility Board for council approval of the purchase of a skid steer compact loader with attachments.

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 22-32**

**RESOLUTION APPROVING THE PURCHASE OF A SKID STEER COMPACT TRACK LOADER WITH ATTACHMENTS FOR \$91,326.81**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the purchase of a skid steer compact track loader for \$84,085.00 from Ziegler Cat, grapple forks for \$4,691.81 from Skid Pro and pallet forks from Lorenzen Equipment for \$2,550.00 for a total of \$91,326.81

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels and the following voted Nay: None.

Resolution 22-32 passed this 21st day of March 2022.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**UNFINISHED BUSINESS:**

11.a.

**CONSIDERATION OF BILLS:**

Approve Expenditures-3/21/22

Sykora moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 22-33  
RESOLUTION APPROVING EXPENDITURES OF 3/21/22**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$157,087.29 to be paid.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None. Abstain: None.

Resolution 22-33 passed this 21<sup>st</sup> day of March 2022.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

**NEW ACTIONS:**

12.

**EXECUTIVE SESSION:**

13.

**ADJOURNMENT:**

14. Meeting adjourned at 6:00 P.M.

APPROVED:

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Gene Hausauer  
Mayor

ATTEST:

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Charleen Grossman  
City Clerk Administrator