

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, February 7, 2022
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Hausauer called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, M. Dorry, Radermacher and Karels. Absent: J. Dorry and Berger. Staff present: Char Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger and Vicki Oakes. Media: Mike Swenson. Other: Michelle Knutson, Bernice Robinson, Kristi Fernholz, Shane Ayres, David Rogers, Chuck Henningson, Bill Powell and Samantha Zahn.

AGENDA AMENDMENTS: ADD: 11.b. Change Order #5-Hasslen's Construction for grinding, polishing and sealing FD training room.

A motion was made Radermacher and seconded by Karels and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. Dave, Shane and Michelle-OAHS Amended FY2022 Budget Adjustments

Dave presented numbers to amend the operating budget for the Fiscal year 2022. They would put more money in wage adjustments that would be paid out starting in March through December. This was not included in their original budget.

Radermacher moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-14
RESOLUTION APPROVING ORTONVILLE AREA HEALTH SERVICES
AMENDED FY2022 OPERATING WORKFORCE SHORTAGE AND RETENTION
PLAN WAGE ADJUSTMENTS

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the Ortonville Area Health Services Amended FY2022 Operating Workforce Shortage & Retention Plan Wage Adjustments.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels. Nay: None.

Resolution 21-14 passed this 7th day of February 2022.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Radermacher and seconded by Karels and passed unanimously to approve the Consent Agenda as presented.

APPROVAL OF MINUTES:

6.a.*Approve Minutes Regular Council Meeting 1/18/22

A motion was made by Radermacher and seconded by Karels and passed to approve the council minutes of 1/18/22.

PUBLIC HEARINGS:

7.a. Small Cities Grant

Mayor Hausauer called a Public Hearing to order at 5:13 P.M. This hearing was called to ensure that the citizens of the City of Ortonville, particularly persons of low income and moderate income residing in the slum and blight areas and in areas in which the Community Development Block Grant (CDBG) funds are proposed to be used.

Kristi Fernholz, Community Development Senior Planner with the Upper Minnesota Valley Regional Development Commission, reported on the Small Cities Development Program Grant which would provide financial assistance to address the need for decent, safe, affordable housing, economic development and public facility needs, and provide a suitable living environment by expanding economic opportunities, principally benefiting low to moderate income households. The target goal is to assist 16 housing units at \$25,000 per unit and 7 commercial units at \$40,000 per unit.

There being no further testimony offered, Mayor Hausauer closed the hearing at 5:28 P.M.

7.a.1. Adopt Resolution Approving the Local Government Application

M. Dorry moved and Radermacher seconded that the following resolution be adopted:

**RESOLUTION 22-15
LOCAL GOVERNMENT RESOLUTION**

BE IT RESOLVED that the City Of Ortonville act as a legal sponsor for the project contained in the Application to be submitted on March 11, 2022 and that the Mayor, Gene Hausauer and Charleen Grossman, city clerk administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City Of Ortonville.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickback, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Ortonville may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that the City of Ortonville certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Clerk or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

Upon roll call vote the following voted aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels and the following voted nay: None.

Resolution 22-15 passed this 7th day of February 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

7.a.2. Resolution to approve the Citizen Participation Plan

Karels moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 22-16
RESOLUTION ADOPTING THE CITIZEN PARTICIPATION PLAN

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to adopt the Citizen Participation Plan to ensure that the citizens of Ortonville, particularly persons of low and moderate income in which the CDBG funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG funded activities.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels. Nay: None.

Resolution 22-16 passed this 7th day of February 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

7.a.3. Adopt Resolution Declaring “Slum and Blighting” Conditions

Radermacher moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-17
RESOLUTION IDENTIFYING “SLUM AND BLIGHTING” AREAS**

WHEREAS, the City of Ortonville is concerned about the economic viability of slum and blighted area within its corporate limits, and

WHEREAS, the slum and blighted area projects a negative visual image of the community, and

WHEREAS, the economic, social, physical, and cultural well-being of the City is adversely affected by the conditions of this slum and blighted area, and

WHEREAS, there exists the opportunity to improve, preserve, and re-develop this slum and blighted area to the benefit of the community, and

WHEREAS, the following detrimental conditions have been identified which qualify the area under State Law and Community Development Block Grant Program requirements:

- 1) Public Improvements are in a general state of deterioration; of
- 2) At least 25% of the buildings are deteriorated or deteriorating, and have at least one of the following characteristics: Physical deterioration of building or improvement; Abandonment of property; Chronic high turnover or vacancy rate; Significant decline in property value or abnormally low property value in relation to other areas of the community; or Known or suspected environmental contamination.

WHEREAS, of all the parcels within the target, 73 of them are occupied by buildings. Of the 73 buildings in the target area, 9 of them are structurally standard, 60 of them are structurally substandard, and 4 are dilapidated.

NOW THEREFORE, BE IT RESOLVED, that the following area is designated a “Slum and Blighted Area.”

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels. Nay: None.

Resolution 22-17 passed this 7th day of February 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Street-Utility Meeting Minutes 1/18/22

8.b.*Planning & Zoning Meeting Minutes 2/1/22

1. Recommendation for changes to the land usage ordinance

A motion was made by Radermacher and seconded by Sykora and passed to approve the recommendation of the changes to the land usage ordinance per city attorney approval.

8.c.*Library Board Meeting Minutes 1/26/22

8.d.*OAHS Meeting Minutes 12/22/21

8.e.*OAHS Financial Summary-December 2021

8.f.*Park Board Meeting Minutes 2/3/22

STAFF REPORTS:

9.a. Sam-The control panel at the waste treatment plant is installed and is fully functional. The water and street department have dealt with 2 water main breaks within a couple of days of each other during a very frigid weekend. Councilman Radermacher commended the Street crew on the removing of the snow at the foot of the lake at the request of Artie's Bait Shop for an upcoming fishing tournament. Char notified the council that a company has come in and removed the oil containers at the Public Safety building.

NEW BUSINESS:

10.a.*Approve Next Council Meeting Date Change to Tuesday, Feb. 22, 2022-Due to Official Holiday

10.b.*Gambling Permit-Pheasants Forever-March 26, 2022

10.c.*Advertise for Summer Rec Director

UNFINISHED BUSINESS:

11.a. 2nd Reading of Ordinance 22-01 (Vacating Ingersoll)

After a brief discussion it was decided to wait on the 2nd reading of Ordinance 22-01 due to some council members being absent.

A motion was made by Karels and seconded by Radermacher and passed to wait on the 2nd Reading of Ordinance of 22-01 until they have a full council.

11.b. Change Order #5-Grinding, polishing and sealing the FD training room

Radermacher moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 22-18
RESOLUTION APPROVING HASSLEN CONSTRUCTION ON CHANGE
ORDER #5 FOR GRINDING, POLISH AND SEALING FIRE DEPARTMENT
TRAINING ROOM AT THE PUBLIC SAFETY BUILDING

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve Change Order #5 with Hasslen Construction for the grinding, polishing and sealing of the Fire Department training room at a cost of \$7,970.00.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Radermacher and Karels and the following voted Nay: None.

Resolution 22-18 passed this 7th day of February 2022.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

CONSIDERATION OF BILLS:

Approve Expenditures-2/7/22

Radermacher moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-19
RESOLUTION APPROVING EXPENDITURES OF 2/7/22

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$389,879.00 to be paid.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Radermacher and Karels. Nay: None. Abstain: M. Dorry.

Resolution 22-19 passed this 7th day of February 2022.

APPROVED:

Gene Hausauer
Mayor

ATTEST:

Charleen Grossman
City Clerk-Administrator

NEW ACTIONS:

EXECUTIVE SESSION:

ADJOURNMENT:
Meeting adjourned at 6:10 P.M

APPROVED:

Gene Hausauer
Mayor

ATTEST:

Charleen Grossman
City Clerk Administrator