

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, January 3, 2022
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Pro-Tem Mayor M. Dorry called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, Berger, Radermacher and Karels. Absent: J. Dorry and Mayor Gene Hausauer. Staff present: Deb Ellingson, Vicki Oakes and Jason Mork. Media: Mike Swenson. Other: Jade Hasslen.

AGENDA AMENDMENTS: Remove: 10.i. Redistricting

A motion was made Berger and seconded by Radermacher and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

a. Vicki Oakes-Pre Application on Small City Development Grant

As per City Council request on November 1, 2021 to bring the pre-application information back for review by council if the pre-application was approved for the SCDP and to provide some general feedback after contacting local licensed commercial contractors on their interest and availability to participate in this program if approached by the businesses for this work. Vicki advised that the pre-application had been approved to move to the final application with 14 units of owner-occupied residential rehab and 9 units of commercial rehab. Oakes provide feedback for the conversations with the local contractors and concerns regarding the availability of contractors for the commercial applications which have additional requirements over those of the residential rehab.

Berger moved and Radermacher seconded that the following resolution be adopted:

RESOLUTION 22-01
SMALL CITIES DEVELOPMENT PROGRAM APPLICATION
LOCAL GOVERNMENT RESOLUTION

BE IT RESOLVED that the City of Ortonville act as the legal sponsor for project(s) contained in the Business and Community Development Application with the adjustment of 7 commercial units and increasing the owner-occupied residential units with the financial adjustment and that the Mayor and City Clerk are hereby authorized to apply to the Department of Trade and Economic Development for funding of this project on behalf of the City of Ortonville.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure

adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickback, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Ortonville may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that the City of Ortonville certifies that it will comply with all applicable laws and regulations as stated in all contract agreements and described in the Compliances Section of the Business and Community Development Application.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

Upon roll call vote the following voted aye: Sykora, M. Dorry, Berger, Radermacher and Karels and the following voted nay: None.

Resolution 22-01 passed this 3rd day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

b. Jade Hasslen-Public Safety Building

Jade gave an updated report on the construction at the Public Safety Building. The Fire Dept. part has been demoed and working on the mechanical and electrical items. New furnaces and water heaters have been installed. Currently they are ahead of schedule and he will give a report on the 1st meeting of each month to keep the council updated.

CONSENT AGENDA:

Pro-Tem Mayor M. Dorry asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Berger and seconded by Karels and passed unanimously to approve the Consent Agenda as presented.

APPROVAL OF MINUTES:

6.a. *Approve Minutes Regular Council Meeting 12/20/21

A motion was made by Berger and seconded by Karels and passed to approve the council minutes of 12/20/21.

PUBLIC HEARINGS:

7.a.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Street-Utility Meeting Minutes 12/20/21

STAFF REPORTS:

9.a. None

NEW BUSINESS:

10.a.*1st Reading Ingersoll Street

10.b.*Resolution Appointment of 2022 Fire Dept. Officers

Berger moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-02
RESOLUTION APPROVING 2022 FIRE DEPARTMENT APPOINTMENTS**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the following 2022 Fire Department appointments are hereby approved:

Fire Chief	Chuck Henningson
Assistant Fire Chief	Cody Backstrand
Treasurer	Nick Thymian
Secretary	Nolan Fetters
Training Officer	Jeremy Ohm
Safety Officer	Dustin Kindelberger

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Berger, Radermacher and Karels. Nay: None.

Resolution 22-02 passed this 3rd day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

10.c.*Resolution Approving Official Depositories, Newspaper, City Attorney and Radio Station

Berger moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-03
RESOLUTION APPROVING ANNUAL APPOINTMENTS

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the following 2022 appointments are hereby approved:

City Attorney-David McLaughlin

Official Newspaper – Ortonville Independent

Official Radio Station – KDIO Radio

Official Depositories – MINNWEST Bank Ortonville, Cenbank, RBC Wealth Management

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Berger, Radermacher and Kaels. Nay: None.

Resolution 22-03 passed this 3rd day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

10.d.*Resolution Approving Out-Of-State Travel Policy

Berger moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-04
RESOLUTION APPROVING AN OUT-OF-STATE TRAVEL POLICY

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve an out-of-state travel policy as attached.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Berger, Radermacher and Karels. Nay: None.

Resolution 22-04 passed this 3rd day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

10.e.*Approve Next Council Meeting Date Change to Tuesday, January 18th-Due to Official Holiday.

10.f.*Dakota Pump & Control Inspection Agreement

Berger moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-05
RESOLUTION APPROVING PUMP INSPECTION-MAIN LIFT
STATION-\$850.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to approve an inspection agreement with Dakota Pump and Control for the main lift station.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Berger, Radermacher and Karels. Nay: None.

Resolution 22-05 passed this 3rd day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

10.g.*Resignation from Jill Dale-Summer Rec Director

10.h.*Missouri River Distributed Generation Workbook for Minnesota Members

Berger moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-06
RESOLUTION ADOPTING THE DISTRIBUTED GENERATION WORKBOOK
FOR MINNESOTA**

WHEREAS, the Public Utility Regulatory Policies Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities (QF);

WHEREAS, the City of Ortonville and Missouri River Energy Services (MRES) filed a Petition of Waiver, which specifies the obligations of the City of Ortonville and MRES to a QF, with the Federal Energy Regulatory Commission (FERC) under Section 210 of PURPA, and have been granted such waiver by the FERC;

WHEREAS, the City of Ortonville and MRES agreed to comply with “Rules of Compliance” as part of the waiver;

WHEREAS, the City of Ortonville has drafted guidelines and documents to implement the Rules of Compliance known as the “Distributed Generation Workbook for Minnesota Members” to accommodate QF’s in interconnection and power purchase arrangements, which are subject to be updated periodically;

NOW THEREFORE BE IT RESOLVED, that in recognition of the above statements, the City of Ortonville hereby adopts the Distributed Generation Workbook for Minnesota members as the “Small Power Production and C-Generation Policy.”

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Berger, Radermacher and Karels. Nay: None.

Resolution 22-06 passed this 3rd day of January, 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

10.i. Redistricting-Removed

10.j. Retaining Wall Behind Courthouse

A motion was made by Radermacher and seconded by Sykora and passed unanimously that the retaining wall behind the Courthouse will be evaluated and considered when the city council decides to do another street project especially on Jackson Ave. and Lincoln Ave.

10.k. Utility Easement on EDA Property on First Street-Vicki Oakes

The EDA is looking at selling the property on First Street. If the city wants a utility easement on that property, now would be the time to do it.

Radermacher moved and Karels seconded that the following Resolution be adopted:

RESOLUTION 22-07
RESOLUTION TO OBTAIN A UTILITY EASEMENT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to obtain a utility easement for the property at 5 1st Street NW that is owned by the EDA before the property is sold.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Berger, Radermacher and Karels and the following voted Nay: None.

Resolution 22-07 passed this 3rd day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

UNFINISHED BUSINESS:

11.a.

CONSIDERATION OF BILLS:

Approve Expenditures-1/3/22

Berger moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 22-08
RESOLUTION APPROVING EXPENDITURES OF 1/3/22**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$108,819.27 to be paid.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Radermacher and Karels. Nay: None. Abstain: Berger.

Resolution 22-08 passed this 3RD day of January 2022.

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk

NEW ACTIONS:

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting adjourned at 5:35 P.M

APPROVED:

ATTEST:

Mike Dorry
Pro-Tem Mayor

Debra K. Ellingson
Deputy City Clerk