

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, August 2, 2021
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Hausauer called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, Sykora, M. Dorry, Berger, Radermacher and Karels. Absent: None. Staff present: Char Grossman, Deb Ellingson, Scott Huizenga, Sam Berger, Jason Mork and Jesse Roscoe. Media: Mike Swenson. Other: Bob Schlieman, Dave McLaughlin, Artie Arndt, Jade Hasslen, Claudia Sellin, Linda Krogsrud, Vicki Bartz, Jeanette Felton and Tom Dew.

AGENDA AMENDMENTS: Take off: 8.a. Library Board Meeting Minutes 7/21/21
Add:11.a. Public Safety Building Update

A motion was made by Berger and seconded by J. Dorry and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. Bob Schlieman-2022 Street-Utility Improvement Project

The City Engineer, Bob Schlieman, presented to the council upon recommendation from the Street-Utility Committee a Facility Plan Priority Map and estimated cost formation for a 2022 Improvement Project on streets, sanitary sewer, storm sewer, water and electrical. If the council wishes to move forward a project schedule would include the designs (August 2021-February 2022), bidding (February 2022-March 2022) and construction (May 2022-July 2024).

M. Dorry moved and J. Dorry seconded that the following Resolution be adopted:

RESOLUTION 21-61
RESOLUTION PROCEEDING TO MOVE FORWARD WITH THE 2022 STREET
UTILITY IMPROVEMENT PROJECT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to proceed to move forward with the 2022 Street Utility Improvement Project with an anticipated schedule of designing, bidding and construction for streets, sanitary sewer, storm sewer, water and electrical. Project areas would include: Minnesota St. North (Monroe Ave to Jackson Ave.), 5th Street NW (Monroe Ave to Lincoln Ave.), 4th Street (Monroe Ave. to Lincoln Ave.), Jackson Ave. (2nd Street to Minnesota Street), Lincoln Ave. (2nd Street to 5th Street SE), Stephens Ave. (Cliff Street to Minnesota Street), Roy Street (Otto Ave. to Eastvold Ave.), Eastvold Ave. (Roy Street to Orchard Street).

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 21-61 passed this 2nd day of August, 2021.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by Karels and seconded by J. Dorry and passed unanimously to approve the Consent Agenda as presented.

6.a.*Approve Minutes Regular Council Meeting 7/19/21

A motion was made by Karels and seconded by J. Dorry and passed to approve the council minutes of 7/19/21.

PUBLIC HEARINGS:

7.a.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Library Board Meeting Minutes 7/21/21

The library board attended the meeting with some concerns of why the gifted CDs that they had were cashed in. The mayor and the city attorney explained to them that the very little interest that was made on them, wasn't really worth having anymore. The \$23,000.00 went into the library endowment fund. The library board can recommend to the city council of how they would like to use it.

A motion was made by Hausauer and seconded by M. Dorry and passed unanimously that the gifted cashed CD's will remain in the Library Fund.

8.b.*Street-Utility Meeting Minutes 7/19/21

8.b.1. Recommendation for street project

8.b.2. Recommendation to approve easement pending survey results

8.b.3. Recommendation to vacate Ingersoll pending survey results

8.b.4. Recommendation for a public hearing pending survey results

Dave McLaughlin, city attorney, addressed the council with the legalities of being able to vacate Ingersoll, by getting easements and holding a public hearing. The city will need to obtain a licensed surveyor to be able to get a legal description. Bob Schlieman asked the city council if they would agree if they hire Nyberg Surveying if they have the time to do it. Otherwise he would check with other surveyors.

M. Dorry moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 21-62
RESOLUTION APPROVING TO OBTAIN A LICENSED SURVEYOR
FOR THE LEGAL DESCRIPTION OF INGERSOLL STREET AT THE
CITIES EXPENSE

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to obtain a licensed surveyor for the results to be able to approve an easement, vacating Ingersoll and having a public hearing to determine a legal description for the city and surrounding landowners at the cities expense. If the project commences for Artie's Bait Shop and West-Con, they will be responsible to reimburse the city up to \$4000.00.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 21-62 passed this 2nd day of August 2021.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City-Clerk Administrator

8.b.5. Recommendation to not sell city land

8.c. *EDA Meeting Minutes 5/11/21

8.d. *EDA Meeting Minutes 6/8/21

8.e. *Park Board Meeting Minutes 7/15/21

8.e.1. Recommendation to accept a donation of a Memorial Bench and playground equipment
A motion was made by Sykora and seconded by J. Dorry and passed unanimously to accept the recommendation from the Park Board for the donation of a bench and playground equipment for the Peninsula Park from the Sand Family.

8.f. *OAHS Meeting Minutes 6/26/2

8.g.*OAHS Financial Summary-May

STAFF REPORTS:

NEW BUSINESS:

10.a. *Set Public Hearing for Midcontinent Franchise Agreement-Sept.

10.b. *Approve Temporary Liquor License-VFW-8/21/21

10.c. *Approve Memorandum of Understanding-Border City Enterprise Zone Program

Karels moved and J. Dorry seconded that the following Resolution be adopted:

RESOLUTION 21-63

RESOLUTION APPROVING AMENDMENT NO. 15 TO A MEMORANDUM OF UNDERSTANDING FOR THE ORTONVILLE BORDER CITY ENTERPRISE ZONE.

Whereas the Minnesota Legislature has appropriated an additional \$21,738.09 for the Ortonville Border City Enterprise Zone Program under Minnesota Laws 2019, 1st Special Session, Chapter 6, Article 5, Section 3, the Memorandum of Understanding for EZON-00-0015-I-FY00 (EZON-73-0015-I-FY83) is amended on July 1, 2021 by the Minnesota Department of Employment and Economic Development (DEED) to read as follows:

WHEREAS, paragraph number 6 of amendment number 14 provides that:

The designee may allocate tax credits for businesses until all allocations have been expended, not to exceed \$143,341.28. The 2019 appropriation of \$21,738.09 can be used for tax reductions as provided in section 469.171, or may alternatively be used for tax reduction under section 469.1732 or 469.1734. In addition, tax credits may be allocated under Minn. Stat § 290.06, Subd. 35. Each year the designee must annually notify DEED of the amount of credits it wishes to provide under this section. This allocation of \$21,738.09 shall not be available sooner than July 1, 2020.

NOW THEREFORE IT IS AGREED BY AND BETWEEN THE PARTIES HERETO:

That paragraph number 6 of Amendment number 14 shall be amended to read:

The designee may allocate tax credits for businesses until all allocations have been expended. As of June 30, 2021, the balance is \$109,230.28. The appropriations can be used for tax reductions as provided in section 469.171, or may alternatively be used for tax reduction under section 469.172 or 469.1734. In addition, tax credits may be allocated under Minn. Stat 290.06, Subd. 35. Each year the designee must annually notify DEED of the amount of credits it wishes to provide under this section.

The Minnesota Department of Employment and Economic Development shall annually determine the amount of additional allocations and notify the designee in writing by July 1. This notification shall include the amount of credits not allocated as of June 30, the aggregate amount of any increase or decrease pursuant to legislation, and the total amount available for tax credits effective July 1.

Except as herein amended, the provisions of the original agreement as amended remain in full force and effect.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Karels. Nay: None.

Resolution 21-63 passed this 2nd day of August, 2021.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

UNFINISHED BUSINESS:

11.a. Public Safety Building Update

Jade Hasslen reported to the council that an air exchange system will need to be added along with the construction of the various rooms at the Public Safety Building. They will be meeting with the mechanical engineers on Thursday along with building committee to be able to finalize the plans.

CONSIDERATION OF BILLS:

Approve Expenditures-8/2/21

M. Dorry moved and Karels seconded that the following Resolution be adopted:

**RESOLUTION 21-64
RESOLUTION APPROVING EXPENDITURES OF 8/2/21**

BE IT AND IT IS HEREBY RESOLVED that the expenditures as listed in the Council report and on file at the City Clerk's Office in the amount of \$271,963.97 to be paid.

Upon roll call vote the following voted Aye: J. Dorry, Hausauer, Berger, Radermacher and Karels. Abstained: Sykora. Nay: None.

Resolution 21-64 passed this 2nd day of August 2021.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

NEW ACTIONS:

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting adjourned at 6:45 P.M

APPROVED:

Gene Hausauer
Mayor

ATTEST:

Charleen Grossman
Clerk Administrator