

COUNCIL MEETING MINUTES
Library Media Center
412 2nd Street NW, Ortonville, MN
Monday, December 7, 2020
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Hausauer called the meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, Sykora, M. Dorry, Berger and Radermacher. Absent: Roggenbuck. Staff present: Deb Ellingson, Char Grossman, Jason Mork, Scott Huizenga, Jesse Roscoe and Sam Berger. Media: Mike Swenson. Other: Matt Karels.

AGENDA AMENDMENTS: None.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. None

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda:

A motion was made by M. Dorry and seconded by Berger and passed unanimously to approve the Consent Agenda as presented.

6.a. *Approve Minutes Regular Council Meeting 11/16/20

PUBLIC HEARINGS:

7.a. None

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a. *Street-Utility Meeting Minutes 11/18/20

8.a.1. Recommendation of \$2,500 to Apex-Stephens Ave. site

Radermacher moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 20-69
RESOLUTION APPROVING APEX ENGINEERS TO MAP STEPHENS AVENUE RAVINE WITH DATA FOR AN ESTIMATED COST OF \$2,500

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve Apex Engineers to collect information on the existing storm sewer structures and piping area of concern and collect data to map storm sewer and determine existing capacities on the Stephens Avenue Ravine for an estimated cost of \$2,500.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher and the following voted Nay: None

Resolution 20-69 passed this 7th day of December 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator

8.a.2.Recommendation of \$15,000 to Apex - Study for underground utility & surface infrastructure.

Sykora moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 20-70
RESOLUTION APPROVING APEX ENGINEERS TO ENGINEER AN
ADDITIONAL PRELIMINARY ENGINEERING REPORT/FACILITIES PLAN
FOR IMPROVEMNTS FOR UNDERGROUND UTILITY AND SURFACE
INFRASTRUCTURE FOR AN ESTIMATED COST OF \$15,000

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve Apex Engineers to engineer an additional preliminary engineering report/facilities plan for improvements for underground utility and surface infrastructure for an estimated cost of \$15,000.00.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 20-70 passed this 7th day of December 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator

STAFF REPORTS: The Street Dept. has been working on the dog park fence. The digging of the holes and putting in posts should be happening in the couple of days. A water line will be dug in at a later time. It was also discussed to have a feasibility study done by Apex for Center Street.

NEW BUSINESS:

10.a. CoVid 19 Wages

M. Dorry moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 20-71
RESOLUTION PROPOSING ALL THE PUBLIC WORKS, GOLF
SUPERINTENDENT, POLICE CHIEF, CITY OFFICE STAFF AND EDA
EMPLOYEES EXCEPT THE UNION POLICEMEN RECEIVE COVID WAGES
OF 80 HOURS WITHOUT USING SICK AND VACATION TIME

BE IT AND IT IS HEREBY RESOLVED by the council of the City of Ortonville, to propose all the public works, golf superintendent, police chief, city office staff and EDA employees except the union policemen receive COVID wages of 80 hours without using sick and vacation time.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None.

Resolution 20-71 passed this 7th day of December 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.b. Global Payment Agreement-Credit Card Utility Payments

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 20-72
RESOLUTION APPROVING FOR CREDIT CARD PROCESSING SERVICES
WITH GLOBAL DIRECT FOR UTILITY BILLINGS

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, to authorize approval of Global Direct credit card processing services for the transmission of certain payment card transactions for utility billings.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None.

Resolution 20-72 passed this 7th day of December 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator

10.c. Purchase Land Agreement-Doug Wittnebel

Berger moved and M. Dorry seconded that the following Resolution be adopted:

RESOLUTION 20-73
RESOLUTION APPROVAL OF CITY LAND PURCHASE AGREEMENT WITH
DOUGLAS WITTNEBEL ON PARCEL 22-1278-014-LOT 5, BLK 1, LUNDELL
STEGNER ADDITION, 1ST ADDITION

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into a land purchase agreement with Douglas Wittnebel for the sale of Parcel 22-1278-014, LOT 5, BLK 1, LUNDELL STEGNER ADDITION, 1ST ADDITION with the City waiving any special assessments on the property.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 20-73 passed this 7th day of December 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator

10.d. Review Committee List

10.e. Main Street Snow Removal

After much discussion on the snow removal of Main Street a motion was made by Radermacher and seconded by Hausauer to have the snow policy changed for main street snow removal of a 6" snowfall. Nay votes of 4 and 2 votes of Aye. Motion did not pass.

UNFINISHED BUSINESS:

11.a.

CONSIDERATION OF BILLS:

Approve Expenditures-12/7/2020

A motion was made by Berger and seconded by J. Dorry and passed to approve the bills.

NEW ACTIONS:

6:00 P.M. Final 2021 Budget & Levy Meeting

1. Allow Public Input

Mayor Hausauer closed the regular council meeting and called the Public Hearing to order at 6:00 P.M.

A discussion was held regarding the final 2021 Budget and Levy. There being no testimony offered, the public hearing was closed at 6:03 P.M.

2. Resolution Approving Final 2021 Budget

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 20-74
RESOLUTION APPROVING THE FINAL 2021 BUDGET**

WHEREAS, the Property Tax Law requires local governments to adopt and certify to the County Auditor a Final Budget by December 29th; and

WHEREAS, the 2021 Final City budget, consisting of \$2,387,232.00 in revenues and \$2,387, 232.00 in expenditures, is adopted under the provisions of the Property Tax Law; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ortonville that the City Council does hereby approve the Final 2021 Budget as filed in the office of the City Clerk-Administrator.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None

Resolution 20-74 passed this 7th day of December 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

3. Resolution Approving Final 2021 Levy

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 20-75
A RESOLUTION APPROVING THE FINAL 2020 TAX LEVY,
COLLECTIBLE IN 2021**

BE IT RESOLVED by the Council of the City of Ortonville, County of Big Stone, Minnesota, that the following sums of money are to be levied for the current year, collectible in 2021, upon the taxable property in the City of Ortonville, for the following purposes:

General Fund:	\$725,044
Library:	\$100,227
2019 Street Project	<u>\$ 34,035</u>
Total Levy:	\$859,306

BE IT FURTHER RESOLVED by the Ortonville City Council that a meeting was held on Monday, December 7, 2020 at 6:00 P.M. in the Library Media Center located at 412 2nd Street NW at which time the budget and levy were discussed and public input allowed.

The City Clerk-Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Big Stone County, Minnesota.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None.

Resolution 20-75 passed this 7th day of December, 2020.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting adjourned at 6:03 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator