

A COUNCIL MEETING MINUTES
Library Media Center
412 2nd St. N.W., Ortonville, MN
Monday, December 16, 2019
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, M. Dorry, Berger, Radermacher and Roggenbuck. Absent: J. Dorry. Staff present: Deb Ellingson, Char Grossman, Scott Huizenga, Jason Mork, and Josh Berger. Media: None. Other: Bill Powell, David McLaughlin and Joe Glasrud.

AGENDA AMENDMENTS: ADD: 4.a. Joe Glasrud-Big Stone County Attorney
A motion was made by Radermacher and seconded by Sykora and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4.a. Joe Glasrud-Big Stone County Attorney-Prosecution Agreement

Hausauer moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 19-109
RESOLUTION APPROVING PURCHASE OF SERVICES AGREEMENT
BETWEEN THE CITY OF ORTONVILLE AND BIG STONE COUNTY FOR
PROSECUTION SERVICES

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the Mayor and Clerk-Administrator to enter into a Purchases of Services Agreement with Big Stone County for prosecution of misdemeanor, gross misdemeanor and ordinance violations within the City at a sum of \$110.00/Hour with the term of the agreement being from January 1, 2020 through December 31, 2020.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None.

Resolution 19-109 passed this 16th day of December 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Radermacher and seconded by Sykora and passed unanimously to approve the Consent Agenda as presented.

6.a.*Approve Minutes Regular Council Meeting 12/1/19

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Planning & Zoning Meeting Minutes 12/3/19

STAFF REPORTS: Scott reported that they are struggling to keep ice on the skating and hockey rinks due to the fluctuation of temperatures. They are hoping to have them ready by the 1st of January or possibly sooner.

Councilman Radermacher questioned the yellow rings on the fire hydrants. Those are ones that need to be fixed. Scott informed him that they will be working on them when the weather gets nicer.

NEW BUSINESS:

10.a.*Resolution Approving Collection Agency/Unpaid Utility Bills-\$7,697.31

Radermacher moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 19-110
RESOLUTION APPROVING COLLECTION AGENCY/UNPAID UTILITY
BILLS-\$7,697.31**

BE IT AND IT IS HEREBY RESOLVED that the properties as listed on file in the Office of the Clerk/Administrator be submitted to the Collection Agency for unpaid utility bills in the amount of \$7,697.31.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher. Nay: None.

Resolution 19-110 passed this 16th day of December 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.b.*Resolution Approving Levied Accounts/Unpaid Mdse & Labor Bills-\$650.00

Radermacher moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 19-111
RESOLUTION APPROVING LEVIED ACCOUNTS/UNPAID MDSE & LABOR
BILLS-\$650.00

BE IT AND IT IS HEREBY RESOLVED that the properties as listed on file in the Office of the Clerk/Administrator be levied for unpaid MDSE & Labor bills in the amount of \$650.00.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None.

Resolution 19-111 passed this 16th day of December 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.c.*Resolution Approving Levied Accounts/Unpaid Utility Bills-\$6,586.24

Radermacher moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 19-112
RESOLUTION APPROVING LEVIED ACCOUNTS/UNPAID UTILITY BILLS-
\$6,586.24

BE IT AND IT IS HEREBY RESOLVED that the properties as listed on file in the Office of the Clerk/Administrator be levied for unpaid utility bills in the amount of \$6,586.24.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger and Radermacher. Nay: None.

Resolution 19-112 passed this 16th day of December 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.d.*Resolution Approving Write Offs/Unpaid Utility Bills-\$2,141.57

Radermacher moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 19-113
RESOLUTION APPROVING WRITE OFFS/UNPAID UTILITY BILLS-\$2,141.57

BE IT AND IT IS HEREBY RESOLVED that the properties as listed on file in the Office of the Clerk/Administrator be levied for write offs/unpaid utility bills in the amount of \$2,141.57.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, and Radermacher. Nay: None.

Resolution 19-113 passed this 16th day of December 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.e.*Gambling Permit-Pheasants Forever 3/28/20

10.f.*Gambling Permit-Healthcare Foundation 4/18/2

UNFINISHED BUSINESS:

11.a.*Quotes on 1974 Dodge C800 Fire Truck

1. Jim Strege-\$308.76
2. John Boots-\$561.00
3. Casey Larson-\$1,325.00

A motion was made by Radermacher and seconded by Sykora and passed unanimously to accept the quote from John Boots for \$561.00 on the 1974 Dodge C800 Fire Truck due to not receiving any correspondence back from Casey Larson.

CONSIDERATION OF BILLS:

Approve Expenditures-12/16/19

A motion was made by Sykora and seconded by Berger and passed to approve the bills.

NEW ACTIONS:

EXECUTIVE SESSION:

An executive session was called and the topic to be discussed was the Summer Rec Director Timesheets.

Mayor Hausauer closed the regular session and called an executive session to order at 5:09 P.M.

Councilman Roggenbuck arrived at 5:25 P.M.

Mayor Hausauer closed the executive session and called the regular Council meeting back to order at 5:44 P.M.

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-114
RESOLUTION APPROVING THAT THE SUMMER REC DIRECTOR BE PAID
AT THE HOURLY WAGE OF \$11.22 PLUS OVERTIME FOR A TOTAL OF 364
HOURS FOR THE MONTHS OF MAY, JUNE AND JULY.

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve that the Summer Rec Director for 2019 be paid at the hourly wage of \$11.22 plus overtime for a total of 364 hours for the months of May, June and July with approval by the Ortonville City Attorney.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger, Radermacher and Roggenbuck. Nay: M. Dorry

Resolution 19-114 passed this 16th day of December 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

City Attorney Dave McLaughlin discussed the Big Stone Arts Council property that they are returning the property located at 427 1st Street NW back to the city. No deed had ever been filed. David will handle the matter by corresponding with Becky Parker.

Dave also discussed the land purchase agreement-Jeff Hynnek-LOT 1, BLK 3, Lundell Stegner Addition, 1st Addition-Parcel 22-1278-020.

Radermacher moved and Roggenbuck seconded that the following Resolution be adopted:

RESOLUTION 19-115
RESOLUTION APPROVAL OF CITY LAND PURCHASE AGREEMENT WITH JEFF
HYNNEK ON PARCEL 22-1278-020-LOT 1, BLK 3, LUNDELL STEGNER ADDITON,
1ST ADDITION

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into a land purchase agreement with Jeff Hynnek for the sale of Parcel 22-1278-020, LOT 1, BLK 3, LUNDELL STEGNER ADDITION, 1ST ADDITION with the City waiving any special assessments on the property.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, and Roggenbuck and the following voted Nay: None.

Resolution 19-115 passed this 16th day of December 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator

1st Reading of Ordinance 19-09-Sale of Water Tower Lots

A motion was made by Radermacher and seconded by Roggenbuck and passed unanimously to approve the 1st Reading of Ordinance 19-09-Sale of Water Tower Lots.

ADJOURNMENT:

Meeting adjourned at 6:00 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator