

A COUNCIL MEETING MINUTES
Library Media Center
412 2nd St. N.W., Ortonville, MN
Monday, November 18, 2019
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: M. Dorry, Berger and Radermacher. Absent: J. Dorry, Sykora and Roggenbuck. Staff present: Deb Ellingson, Char Grossman, Scott Huizenga, David Davis, Josh Berger and Jason Mork. Media: Mike Swenson. Other: Vicki Oakes, Becky Parker and Jim Hoskyn.

AGENDA AMENDMENTS: Remove: 10.c. Clifton Larson Allen Agreement. Add: 10.d. Inspection Agreement with Michael Jacobson. Add: 11.a. Quotes on Demo Houses
A motion was made by Berger and seconded by Mike D. and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

- 4. EDA-Vicki Oakes
- 4.a.1 Agreement for Electronic Transactions

M. Dorry moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 19-99
RESOLUTION APPROVING AN AGREEMENT WITH THE USDA RD FOR
SUBMITTING ELECTRONIC DATA

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to enter into agreement with U.S. Department of Agriculture (USDA), Rural Development (RD) and City of Ortonville, hereafter known as Intermediary, prescribes the general procedures and policies to be followed when the USDA Intermediary Interactive Network Connection (LINC) is used to enter the Guaranteed Loan System (GLS) for submitting electronic data in lieu of the paper documents normally associated with conducting business with RD. This agreement ensures that the electronic transmission of data between USDA RD and Intermediary will be treated equivalent to the manual paper-based transmission of data.

Upon roll call vote the following voted Aye: M. Dorry, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 19-99 passed this 18th day of November 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

4.a.2. Water Tower Comments-Vicki shared with the council all the great feedback she had received on the Water Tower Graphic and the blue color selected through social media.

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Radermacher and seconded Berger and passed unanimously to approve the Consent Agenda as presented.

6.a.*Approve Minutes Regular Council Meeting 11/4/19

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Planning & Zoning Meeting Minutes 11/5/19

8.a.1. Recommendation of Certificate of Survey

Radermacher moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 19-100
RESOLUTION APPROVING CERTIFICATE OF SURVEY OF BLOCK 11 AND
PART OF OUTLET 79, ORIGINAL PLAT, CITY OF ORTONVILLE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve a Certificate of Survey of Block 11 and part of Outlet 79, Original Plat, City of Ortonville as submitted by surveyor Roy Marihart.

Upon roll call vote the following voted Aye: M. Dorry, Hausauer, Berger and Radermacher.
Nay: None.

Resolution 19-100 passed this 18th day of November 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

8.b. *Street Utility Meeting Minutes 11/13/19

8.c. *EDA Meeting Minutes 11/12/19

8.c.1. Recommendation of an tax abatement for Reimbursement

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 19-101
RESOLUTION APPROVING TAX ABATEMENT OF THE NORTHRIDGE
BUILDING FOR 10 YEARS**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville for recommendation for the City to provide an economic development tax abatement to reimburse 80% of the City portion of the Northridge building taxes each year for ten years.

Upon roll call vote the following voted Aye: M. Dorry, Sykora, Hausauer, Berger, Radermacher and the following voted Nay: None.

Resolution 19-101 passed this 18th day of November 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

8.c.2. Official acknowledgement of a council appointment for the Census contact

A motion was made by M. Dorry and seconded by Hausauer and passed unanimously that the City of Ortonville has connected with the Ortonville Kiwanis and that the City Council has identified the CCC Chairperson/Liason as Vicki Oakes of the Ortonville Economic Development Authority.

STAFF REPORTS (1) Char: Discussed the skating rink with the council and was looking for input on how they wanted to proceed as far as if the staff should move forward and flood the rink this year. We are short of volunteers to help with the hours that it is open, so Vicki will put a notice on Facebook and Mike will put a notice in the paper. The council agreed that they would like to keep it open for another year and see how many people use the facility.

NEW BUSINESS:

10.a.*Quotes on 1974 Dodge C800 Fire Truck

- 1. Jim Strege-\$308.76
- 2. John Boots-\$561.00
- 3. Casey Larson-\$1,325.00

A motion was made by Berger and seconded by Radermacher and passed unanimously to accept the quote from Casey Larson for \$1,325.00 on the 1974 Dodge C800 Fire Truck.

10.b.*Bids for Parcel 22-0614-000-1st Reading of Ordinance 19-08-Sale of Property

- 1. Rodger & Judy Jeska-\$501.00

A motion was made by Berger and seconded by Radermacher and passed unanimously to approve the 1st Reading-Ordinance 19-08-Sale of Property.

10.c. **Removed:** *Resolution Approving Clifton Larson Allen Audit Agreement-\$14,900.00

10.d. **Added:** Inspection agreement with Dept. of Labor/ Michael Jacobson

Berger moved and M. Dorry seconded that the following Resolution be adopted:

RESOLUTION 19-102
RESOLUTION APPROVING MUNICIPAL DELEGATION AGREEMENT FOR
THE BUILDING CODE ADMINISTRATION ON PUBLIC BUILDINGS AND
STATE LICENSED FACILITIES WITH THE DEPARTMENT OF LABOR AND
INDUSTRY/MIKE JACOBSON

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the Mayor and the City Clerk-Administrator to enter into an Municipal Delegation Agreement for the Building Code Administration on Public Buildings and State Licensed Facilities with the Department of Labor and Industry/Mike Jacobson.

Upon roll call vote the following voted Aye: M. Dorry, Hausauer, Berger, and Radermacher. Nay: None.

Resolution 19-102 passed this 18th day of November 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

UNFINISHED BUSINESS:

11.a. **Added:** Quotes on Demo Houses

1. Silver Springs-\$11,675.00
2. Ronglien Excavating Inc.-\$12,925.00
3. Ridgeview Excavating Inc.-\$22,170.00

Berger moved and M. Dorry seconded that the following Resolution be adopted:

RESOLUTION 19-103
RESOLUTION APPROVING SILVER SPRINGS LLC QUOTE FOR THE
DEMOLITION AND DISPOSAL OF 2 PROPERTIES

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve a quote from Silver Springs LLC for the demolition and disposal of 2 properties in the amount of \$11,675.00.00.

Upon roll call vote the following voted Aye: M. Dorry, Hausauer, Berger, Radermacher and the following voted Nay: None.

Resolution 19-103 passed this 18th day of November 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

CONSIDERATION OF BILLS:

Approve Expenditures-11/18/19

A motion was made by M. Dorry and seconded by Berger and passed to approve the bills.

EXECUTIVE SESSION: NONE

ADJOURNMENT:

Meeting adjourned at 5:45 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator