

A COUNCIL MEETING MINUTES
Library Media Center
412 2nd St. N.W., Ortonville, MN
Monday, September 16, 2019
5:00 P.M.
DRAFT

CALL TO ORDER AND ROLL CALL: Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, Berger, Radermacher. Absent: J. Dorry, M. Dorry and Roggenbuck. Staff present: Char Grossman, Deb Ellingson, Jason Mork and Scott Huizenga. Media: None. Also: Dave Rogers, Chuck Henningson, Shane Ayres, and Bill Powell.

AGENDA AMENDMENTS: ADD TO CONSENT: 8a., 8b., 8c., and 10g. ALSO ADD 11.b. Flag Park to UNFINISHED BUSINESS

A motion was made by Berger and seconded by Hausauer and passed unanimously to approve the agenda amendments.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

- 4.a. Shane Ayres, CFO-Presented the 2020 OAHS Budget
- 4.a.1. Approval of FY2020 Budget

Berger moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-77
RESOLUTION APPROVING ORTONVILLE AREA HEALTH SERVICES 2020
BUDGET

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the Ortonville Area Health Services Budget for Fiscal Year ending September 30, 2020 as presented by Shane Ayres, CFO for Ortonville Area Health Services.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher. Nay: None.

Resolution 19-77 passed this 16th day of September 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

- 4.a.2. Approval of Amended Northridge Special Licensing Agreement

Berger moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-78
RESOLUTION APPROVING LICENSE AGREEMENT WITH Z & Z
DEVELOPMENT, LLC TO THE CITY OF ORTONVILLE, DOING BUSINESS AS
ORTONVILLE AREA HEALTH SERVICES ON PROPERTY ADDRESS OF 1075
ROY STREET-PARCEL NUMBERS 22-0008-000 AND 22-0011-000

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the Mayor and Clerk Administrator to approve entering into a License Agreement with Z & Z Development, LLC licensing them for a period of 10 years with an non-exclusive permission to use the property owned by the owner to use the parking lot and until 12/31/2021 to use the one-stall garage.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 19-78 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

4.a.3. Approval of Hasslen Construction for OAHS Clinic Expansion

Berger moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 19-79
RESOLUTION APPROVING HIRING HASSLEN CONSTRUCTION AS THE
CONSTRUCTION MANAGERS AT RISK FOR THE OAHS CLINIC EXPANSION

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve hiring Hasslen Construction as the construction managers at risk for the OAHS Clinic Expansion.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher. Nay: None.

Resolution 19-79 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

4.b. Vicki Oakes-Bike Trail

Sykora moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 19-80
RESOLUTION APPROVING TO PAVE 1.3 MILE BIKE TRAIL WITHIN THE
REFUGE AND SEALCOATING 3.3 MILES OF EXISTING TRAIL

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the paving of 1.3 mile Bike Trail within the refuge and sealcoating 3.3 miles of existing trail through a Federal Land Access Grant Application.

City/EDA/County=\$12,500.00/EA + Engineering Costs.

Upon roll call vote the following voted Aye: Sykora, Hausuaer, Berger and Radermacher.
Nay: None.

Resolution 19-80 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

4.c. Park & Rec Board Members
Did not attend the meeting.

4.d. Chuck Henningson-Fire Dept.

Berger moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-81
RESOLUTION APPROVING PAYING CONSULTANT FEES FOR COSTS
ASSOCIATED WITH THE FEASIBILITY OF THE USE OF COUNTY
HIGHWAY GARAGE FOR A POSSIBLE FIRE DEPARTMENT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve paying Consultant fees in the amount of \$3,500.00 to Hasslen Construction to do a

study on a portion of the county highway garage building with the feasibility if it would meet the needs for the fire department.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 19-81 passed this 16th day of September 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Berger and seconded Sykora and passed unanimously to approve the Consent Agenda as presented.

6.a.*Approve Minutes Regular Council Meeting 9/3/19

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.*Planning & Zoning Public Hearing Minutes 9/10/19

8.a.1.* Recommendation to approve the proposed plat of Outlot 193 of the City of Ortonville
A motion was made by Sykora and seconded by Berger and passed unanimously to approve the proposed plat of Outlot 193 of the City of Ortonville

8.b.* Street & Utility Meeting Minutes 9/11/19

8.b.1.*Recommendation to Approve 1st Reading of Ordinance 19-07-Handicapped Parking Zone.

A motion was made by Sykora and seconded by Radermacher and passed unanimously to approve the 1st Reading of Ordinance 19-07-Handicapped Parking Zone.

8.b.2.* Recommendation to order a new transformer for the new multi-unit complex

Hausauer moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 19-82
RESOLUTION APPROVING PURCHASE OF A NEW TRANSFORMER FOR
THE NEW MULTI UNIT COMPLEX**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville for the electrical department to purchase a new transformer for the new multi unit complex facility.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 19-82 passed this 16th day of September 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

8.c.* OAHS Meeting Minutes 7/24/19

STAFF REPORTS (1) Char-Street Project is going at a steady pace. A few complaints on the Main Street Closure. (2) Scott-Water tower project is also going at a steady pace and is on schedule. (3) Councilman Radermacher inquired about the grate for the ravine pipe-if it has been ordered? Char replied that she knew it was ordered but didn't know if it was here yet.

NEW BUSINESS:

10.a.*Resolution Approving 2019-2020 Safety Management Program Contract

Berger moved and Hausauer seconded that the following Resolution be adopted:

**RESOLUTION 19-83
RESOLUTION ACCEPTING THE AMENDMENT TO SERVICES
AGREEMENT WITH MMUA FOR THE SAFETY COMPLIANCE GROUP**

WHEREAS, the Safety Management Program Service Agreement entered into between the Minnesota Municipal Utilities Association and the City of Ortonville, dated July 16, 2018, contract number 59-2020 of the safety compliance group is amended as follows:

Duration from October 1, 2019 until September 30, 2020
Compensation \$9,700.00

NOW THEREFORE BE IT RESOLVED by the Council that:

1. The Agreement is hereby approved as amended as of September 16, 2019.
2. That the Clerk-Administrator be and is hereby authorized to execute amended Agreement.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher and the following voted Nay: None.

Resolution 19-83 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.b.* Resolution Approving 2020 MN Energy Assistance Program Vendor Agreement

Berger moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 19-84
RESOLUTION APPROVING MINNESOTA ENERGY ASSISTANCE PROGRAM
VENDOR AGREEMENT

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the Minnesota Energy Assistance Program Vendor Agreement between the Prairie Five Community Action Council, Inc. and the City of Ortonville is approved and that Mayor and City Clerk/Administrator are hereby authorized to execute necessary documents to carry out the intent of this resolution.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger, Radermacher and the following voted Nay: None.

Resolution 19-84 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.c.* Gambling Permit-St. John's Catholic Church 1/1/20

10.d.* Parade Permit for Homecoming Parade 10/4/19

10.e.*Resolution Approving Proposed 2019 Tax Levy Collectible in 2020-\$838,587.00-
Setting Meeting Place & Time for Discussion of Proposed Budget & Levy

Radermacher moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 19-85
A RESOLUTION APPROVING THE PROPOSED 2019 TAX LEVY,
COLLECTIBLE IN 2020

BE IT RESOLVED by the Council of the City of Ortonville, County of Big Stone, Minnesota, that the following sums of money are proposed to be levied for the current year, collectible in 2020, upon the taxable property in the City of Ortonville, for the following purposes:

General Fund:	\$703,926
Library:	\$ 97,308
2019 Street Project	<u>\$ 37,353</u>
Total Levy:	\$838,587

BE IT FURTHER RESOLVED by the Ortonville City Council that a meeting will be held on Monday, December 2, 2019 at 6:00 P.M. in the Library Media Center located at 412 2nd Street NW at which time the budget and levy will be discussed and public input allowed.

The City Clerk-Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Big Stone County, Minnesota.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher, Nay: None.

Resolution 19-85 passed this 16th day of September, 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.f.*Resolution Approving Proposed 2020 budget-\$2,317,008.00

Berger moved and Sykora seconded that the following Resolution be adopted:

RESOLUTION 19-86
RESOLUTION APPROVING THE PROPOSED 2020 BUDGET

WHEREAS, the Property Tax Law requires local governments to adopt and certify to the County Auditor a Proposed Budget by September 30th; and

WHEREAS, the 2020 Proposed City budget, consisting of \$2,317,008.00 in revenues and \$2,317,008.00 in expenditures, is adopted under the provisions of the Property Tax Law; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ortonville that the City Council does hereby approve the Proposed 2020 Budget as filed in the office of the City Clerk-Administrator.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher.
Nay: None.

Resolution 19-86 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

10.g.*Lease with State of Minnesota-Motorcycling Test Area

Berger moved and Hausauer seconded that the following Resolution be adopted:

RESOLUTION 19-87
RESOLUTION APPROVING 3-YEAR LEASE WITH STATE OF MINNESOTA
UPON SPACE ON MAPLE AVENUE FOR MOTORCYCLE SKILL TESTING

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to approve a 3 year lease with the State of Minnesota upon space on Maple Avenue for motorcycle skill testing approximately 2100 square feet and that the Mayor and City Clerk/Administrator are hereby authorized to execute necessary documents to carry out the intent of this resolution.

Upon roll call vote the following voted Aye: Sykora, Hausuer, Berger, Radermacher and the following voted Nay: None.

Resolution 19-87 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

UNFINISHED BUSINESS:

11.a.Forfeiture Properties

Radermacher moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 19-88
RESOLUTION APPROVING SALE OF TAX-FORFEITED LANDS WITHIN THE
CITY OF ORTONVILLE

WHEREAS, there are certain non-conservation lands within the city limits of Ortonville, Minnesota as follows:

Parcel No.	Legal Description
22-0301-000	All that part of Lots 1 & 2 lying NEly of OL 138 & all Lot 3 (Ex Lot E of OL 138), Original

WHEREAS, the described parcel has been forfeited to the State of Minnesota for non-payment of property taxes,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA that the referenced parcel is hereby approved for public auction.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher.
Nay: None.

Resolution 19-88 passed this 16th day of September 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk-Administrator

11.b. Gifting of Flag Park

RESOLUTION 19-89
RESOLUTION ACCEPTING THE GIFTING (DONATION) OF THE FLAG PARK ON
MADISON AVE.

WHEREAS, The City of Ortonville is generally authorized to accept the (gifting) donation of real estate property for the benefit of its citizens; and

WHEREAS, The following person has offered to contribute the following set forth below to the city:

Name of Donor
Ron Behling

Parcel #
22-0192-00

WHEREAS, the City Council finds that it is appropriate to accept the (gifting) donation offered as the Flag Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE MINNESOTA, AS FOLLOWS:

1. The (gifting) donation described above are accepted.

Upon roll call vote the following voted Aye: Sykora, Hausauer, Berger and Radermacher. Nay: None.

Resolution 19-89 passed this 16th day of September 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

CONSIDERATION OF BILLS:

Approve Expenditures-9/17/19

A motion was made by Sykora and seconded by Radermacher and passed to approve the bills.

EXECUTIVE SESSION: NONE

ADJOURNMENT:

Meeting adjourned at 6:30 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk Administrator