

**A COUNCIL MEETING MINUTES**  
**Library Media Center**  
**412 2<sup>nd</sup> St. N.W., Ortonville, MN**  
**Monday, August 5, 2019**  
**5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:** Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, Sykora, M. Dorry, Berger, Radermacher and Roggenbuck. Absent: None. Staff present: Char Grossman, Deb Ellingson, Jason Mork, Scott Huizenga and Sam Berger. Media: Mike Swenson. Also: Dave Rogers, Bill Powell and Amber Doschadis.

**AGENDA AMENDMENTS: Add:10.d-Summer Rec Salaries**

**Add:10.e. Chamber bill for paint. Add:f. Zoning**

A motion was made by Berger and seconded by Sykora and passed unanimously to approve the agenda amendments.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

4.a. Amber Doschadis-Whetstone River Restoration Grant-The Upper Minnesota River Watershed District received the agreement between the MN Dept of Natural Resources and the City of Ortonville for the Phases 1-4 of the Whetstone River Restoration and Setback Levee Project in the amount of \$590,000.00. After some discussion and with no city attorney approval the subject was tabled until next meeting.

4.b. Dave Roger-OAHS-Clinic Remodel Project

4.b.1. Architectural Firm-Wold Architects and Engineers

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 19-53**  
**RESOLUTION APPROVING A PROPOSAL WITH WOLD ARCHITECTS &**  
**ENGINEERS FOR THE ORTONVILLE AREA HEALTH SERVICES CLINIC**  
**EXPANSION PROJECT WITH A FIXED FEE OF \$130,794.00 PLUS**  
**REIMBURSABLE EXPENSES**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, that the Mayor and Clerk Administrator to enter into a proposal with Wold Architects & Engineers for the Ortonville Area Health Services Clinic expansion project with a fixed fee of \$130,794.00 plus reimbursable expenses

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck and the following voted Nay: None.

Resolution 19-53 passed this 5th day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

4.b.2. Request for Proposal-Construction Manager

Roggenbuck moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 19-54  
RESOLUTION APPROVING THE REQUEST PROPOSAL  
FOR CONSTRUCTION MANAGEMENT SERVICES-OAHS CLINIC EXPANSION**

BE IT AND IT IS HEREBY RESOLVED BY the Council of the City Of Ortonville to approve a Request for Proposal Construction Management Services for the construction of its Clinic Expansion and other interior renovations.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck and the following voted Nay: None.

Resolution 19-54 passed this 5th day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk-Administrator

4.b.3. Purchase Agreement with United Methodist Church

Berger moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 19-55  
RESOLUTION APPROVING PURCHASE AGREEMENT WITH ORTONVILLE  
AREA HEALTH SERVICES ON THE SALE OF THE UNITED METHODIST  
PARSONAGE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, that the Mayor and Clerk Administrator, to enter into a purchase agreement with Ortonville Area

Health Services for the purchase of the United Methodist parsonage.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 19-55 passed this 5<sup>th</sup> day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

4.b.4. Sign a License Agreement with Z & Z Development, LLC

Berger moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 19-56  
RESOLUTION APPROVING LICENSE AGREEMENT WITH Z & Z  
DEVELOPMENT, LLC TO THE CITY OF ORTONVILLE, DOING BUSINESS AS  
ORTONVILLE AREA HEALTH SERVICES ON PROPERTY ADDRESS OF 1075  
ROY STREET-PARCEL NUMBERS 22-0008-000 AND 22-0011-000**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville that the Mayor and Clerk Administrator to approve entering into a License Agreement with Z & Z Development, LLC licensing them for a period of 10 years with an non-exclusive permission to use the property owned by the owner to use the parking lot and the one-stall garage.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck and the following voted Nay: None.

Resolution 19-56 passed this 5<sup>th</sup> day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

**CONSENT AGENDA:**

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by J. Dorry and seconded by Berger and passed unanimously to approve the Consent Agenda as presented.

6.a.\*Approve Minutes Regular Council Meeting 7/15/19

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8.a.\*Golf Board Meeting 7/9/19

8.a.1. Mid-Summer Membership Rate

Radermacher moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 19-57  
RESOLUTION APPROVING A MID-SUMMER GOLF MEMBERSHIP RATE  
FOR \$475.00 (\$150.00 for remainder of 2019 and \$325.00 for 2020).**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve a Mid-Summer Golf Membership rate for \$475.00 (\$150.00 for remainder of 2019 and \$325.00 for 2020) if they haven't been a member for the last 2 years.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 19-57 passed this 5<sup>th</sup> day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

8.b.\*Planning & Zoning 7/23/19 Public Hearing

8.b.1.\*Findings of Fact-Pat Dwyer

Findings of Fact:

The Planning Commission evaluated the uses as follows:

1. The land area and setback requirements of the property containing a use or activity shall be the minimum established. Yes

2. When abutting a residential use in a residential district, the property shall be screened and landscaped in compliance with City Ordinance Section 150.180(E). Yes
3. Where applicable, all city, state and federal laws, regulations and ordinances shall be complied with and all necessary permits secured. Yes
4. All signs shall be in compliance with City Ordinance Section 150.220 et seq. and shall not adversely impact adjoining or surrounding residential uses. Yes
5. Adequate off-street parking and loading shall be provided in accordance with this section. The parking and loading shall be screened and landscaped from abutting residential uses in compliance with City Ordinance Section 150.180(E). Yes
6. The proposed water, sewer and other utilities shall be capable of accommodating the proposed use. Yes
7. The street serving the use or activity is of sufficient design to accommodate the proposed use or activity, and the use or activity shall not generate additional extra traffic to create a nuisance or hazard to existing traffic or to surrounding land uses. Yes
8. All access roads, driveways, parking areas and outside storage, service or sales area shall be surfaced or grassed to control dust and drainage. Yes
9. All open and outdoor storage, sales and service areas shall be screened from view from the public streets and from abutting residential uses or districts. Yes
10. All lighting shall be designed as to have no direct source of light visible from adjacent residential areas or from the public street. Yes
11. The use of activity shall be properly drained to control surface water runoff. Yes
12. The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or are as to cause impairment in property values or constitute a blighting influence. Yes
13. Where structures combine residential and nonresidential uses, the uses shall be separated and provided with individual outside access, and the uses shall not conflict in any manner. Yes

8.c.\*Personnel Meeting Minutes 7/29/19

8.c.1.\*Resolution Increasing 2020 Employee Wages, Misc. Benefit & Uniform Allowance

J. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 19-58  
RESOLUTION APPROVING 2020 WAGE INCREASE, MISCELLANEOUS  
BENEFITS INCREASE AND UNIFORM ALLOWANCE**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the 2020 wage increase of 3%, the increase in miscellaneous benefits from \$875/month to \$900/month for full-time employees and a Uniform Allowance of \$150.00 to \$300.00 commencing January 1, 2020.

Upon roll call vote the following voted Aye: J. Dorry Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 19-58 passed this 5<sup>th</sup> day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

**STAFF REPORTS:** (1) Jason Mork reported that the police have been called to a number of break ins. Reminding the citizens of Ortonville to keep your houses and vehicles locked. He also reminded the council that Tuesday, August 6<sup>th</sup> is National Night Out from 5-8 PM at Lakeside Park. (2) Char reported that construction meetings are held every other week on Thursdays at 10 AM. Riley Bros have requested a 2 week extension on the project. The water tower project is scheduled to begin Aug. 12<sup>th</sup> and expecting to have it complete in 45 days. She also reported that the Golf Course has been extremely busy. Also reminding citizens that we have utility drop boxes at both banks. She also had some residents that showed interest on being on the Clean-Up Committee. (3) Scott reported that there is a number of intersections closed due to the street construction and for the residents to be cautious.

**NEW BUSINESS:**

10.a. Forfeiture Properties-Paul suggested that the city buy the forfeiture properties and work with the county. Let's get rid of the blithe and move on. Also wondering if we have heard if the landfill permit has been approved? Have not heard anything on this matter. Tabled for now.

10.b. Labor Agreement-Law Enforcement Labor Services

Radermacher moved and Roggenbuck seconded that the following Resolution be adopted:

**RESOLUTION 19-59  
RESOLUTION APPROVING THE LABOR AGREEMENT WITH THE CITY OF  
ORTONVILLE AND LAW ENFORCEMENT LABOR SERVICES, INC. LOCAL  
NO. 443**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the Labor Agreement with the City of Ortonville and Law Enforcement Labor Services, Inc. Local No. 443.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, Hausauer, Berger, Radermacher and Roggenbuck and the following voted Nay: M. Dorry

Resolution 19-59 passed this 5th day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

10.c.\*Big Stone Cruisers Car Show-Aug 17<sup>th</sup>

10.d. Hiring of Summer Rec Employees

Roggenbuck moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 19-60  
RESOLUTION HIRING SUMMER REC EMPLOYEES FOR SUMMER 2019**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the following hiring summer rec employees for the summer of 2019: Tyler Peters @ \$10.10; Tylia Buchannon @ \$10.47; Chloe Banken @ \$10.84; Jake Dorry @ \$10.47; Ryan Danielson @ \$10.47; Bethany Danielson @ \$10.20; Drew Danielson @ \$10.20; Jaiden Conroy @ \$11.95; John Thomas @ \$10.10; Josh Mueller @ 10.10; and Raquel Martinez @ \$10.10.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None. Abstained: J. Dorry.

Resolution 19-60 passed this 5<sup>th</sup> day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

10.e. Chamber Bill-The Chamber is requesting for the city to pay for paint that they had purchased for the painting of the Gazebo and the poles at Lakeside Park for the MS Bike Run.

J. Dorry moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 19-61  
RESOLUTION APPROVING EXPENDITURE OF \$298.44 FOR PAINT FOR THE  
GAZEBO AND POSTS AT LAKESIDE PARK**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the parks department to spend \$298.44 for the paint and supplies for the Gazebo and posts at Lakeside Park.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay:

Resolution 19-61 passed this 5<sup>th</sup> day of August 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

10.f. Zoning-Paul Radermacher representing the County inquired about the rezoning on property that the county has purchased for a cold storage building and in the future a new county highway building. It will be discussed with the Planning & Zoning on the following day.

**UNFINISHED BUSINESS: NONE**

**CONSIDERATION OF BILLS:**

Approve Expenditures

A motion was made by Berger and seconded by J. Dorry with M. Dorry abstaining and passed unanimously to approve the bills.

**EXECUTIVE SESSION: NONE**



**ADJOURNMENT:**

Meeting adjourned at 6:20 P.M.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
City Clerk Administrator