

A COUNCIL MEETING MINUTES
Library Media Center
412 2nd St. N.W., Ortonville, MN
Monday, May 6, 2019
5:00 P.M.

CALL TO ORDER AND ROLL CALL: Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry Sykora, M. Dorry, Berger, Radermacher and Roggenbuck. Absent: None. Staff present: Char Grossman, Deb Ellingson, Sam Berger, Jesse Roscoe, Jason Mork and Scott Huizenga. Media: None. Also: Bob Schlieman, Bill Powell, Dave McLaughlin and Vicki Bartz.

AGENDA AMENDMENTS: Add:10.e. Big Stone Area Growth-Gambling Permit
Add:10.f. Big Stone Lake Area Chamber-Temporary On Sale Liquor License
Remove:8.3-Resolution Adopting the Distributed Energy Resource Interconnection Process

PUBLIC PARTICIPATION AND CORRESPONDENCE: 4.a. Bob Schlieman-Civil Engineer-Awarding Construction Bid & Water Tower Design

At this time it has been agreed upon that the 2019 Utility & Street Improvements Project will be constructed over a 2 year period. Project certification from MDH is required and a DNR Water Supply Plan must be completed and approved. Bob is requesting from the council to execute a resolution accepting the bid upon funding approval by PFA based on the bid submitted for Option 2B by Riley Bros. Construction.

M. Dorry moved and Berger seconded that the following Resolution be adopted:

RESOLUTION 19-34
RESOLUTION ACCEPTING BID
2019 Utility and Street Improvements

WHEREAS, pursuant to an advertisement for bids for the improvement of the following areas:

- Monroe Avenue from 2nd Street NW to North Minnesota Street
- Madison Avenue from 2nd Street NW to 5th Street NW
- Jefferson Avenue from 5th Street NW to North Minnesota Street
- Pacific Avenue from Cliff Street to 5th Street NW
- North Minnesota Street from Stephens Avenue to Monroe Avenue
- 5th Street NW from Pacific Avenue to Madison Avenue
- 4th Street NW from Madison Avenue to Monroe Avenue

by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, retaining walls, and adjoining

driveways, bids were received, opened, and tabulated according to the law, and the bids included on the attached Bid Tabulation were received complying with the advertisement.

AND WHEREAS, it appears that Riley Bros. Construction of Morris, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. Upon receiving funding approval from the Minnesota Public Facilities Authority with no significant changes in the anticipated funding amounts and/or terms, the mayor and clerk are hereby authorized and directed to enter into a contract with Riley Bros Construction of Morris, Minnesota in the name of the city of Ortonville for the improvement of the following areas for Option 2B:

- Monroe Avenue from 2nd Street NW to North Minnesota Street
- Madison Avenue from 2nd Street NW to 5th Street NW
- Jefferson Avenue from 5th Street NW to North Minnesota Street
- Pacific Avenue from Cliff Street to 5th Street NW
- North Minnesota Street from Stephens Avenue to Monroe Avenue
- 5th Street NW from Pacific Avenue to Madison Avenue
- 4th Street NW from Madison Avenue to Monroe Avenue

according to the plans and specifications therefor approved by the city council and on file in the office of the city clerk.

2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 19-34 passed this 6th day of May 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

Water Tower Design has been picked out with approval from the EDA Board and Council. The contracts have been sent out.

4.b. Dave McLaughlin-Proceeds of Northridge Sale

Hausauer moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 19-35
RESOLUTION REGARDING THE PROCEEDS FROM NORTHRIDGE SALE**

WHEREAS THE CITY has sold the property former utilized as the Northridge Nursing Facility;

AS WHEREAS, OAHS has been primarily responsible for the acquisition constructure, and operation of the facility; and

WHEREAS, OAHS is responsible for any costs associated with the facility in the future.

NOW THEREFORE be it resolved that the funds from the sale of the Northridge property shall be made payable to OAHS by Realty Title & 1031 Exchange Company.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck and the following voted Nay: None.

Resolution 19-35 passed this 6th day of May 2019.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

CONSENT AGENDA:

Mayor Gene Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Berger and seconded by Radermacher and passed unanimously to approve the Consent Agenda as presented.

6. a.*Approve Minutes Regular Council Meeting 4/15/19

6. b.*Approve Special Meeting Minutes 4/24/19

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a.* Library Board Minutes 4/17/19

1. Carpet Quotes-2 quotes were received (1) O’Kayes for \$11,574.88 and (2) Hiller Commercial Floors for \$16,917.55.

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 19-36
RESOLUTION ACCEPTING QUOTE FROM O’KAYES FOR CARPET AT THE
LIBRARY - \$11,574.88**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville at the recommendation of the Library Board to approve the quote of carpet at the Library at a quote of \$11,574.88.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck and the following voted Nay: None.

Resolution 19-36 passed this 6th day of May 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

8.b.*Street-Utility Board Minutes 4/24/19

1. *Resolution Accepting Seal Coat Bids

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 19-37
RESOLUTION ACCEPTING BITUMINOUS PAVING INC.
BID FOR 2019 STREET SEAL COATING**

WHEREAS, the Council of the City of Ortonville had previously advertised for bids for the seal coating of various Ortonville streets, and

WHEREAS, Project bids have now been received and reviewed by the Council, and

WHEREAS, the bid of Bituminous Paving, Inc., Ortonville, Minnesota in the amount of \$37,000.00 for Oil for Seal Coating, \$13,500.00 for Aggregate has been determined by the Council to be the lowest responsible bid for the Project.

NOW THEREFORE BE IT RESOLVED by the Council that:

1. The bid of Bituminous Paving Inc. is hereby accepted.
2. That the Mayor and Clerk-Administrator be and are hereby authorized to execute said contract with Bituminous Paving Inc.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 19-37 passed this 6th day of May 2019.

APPROVED:

ATTEST:

 Gene Hausauer
 Mayor

 Charleen Grossman
 Clerk-Administrator

8.b.2.*Resolution Accepting Bituminous Mix-Class 5-Pit Run-Sidewalk Removal-Curb & Gutter Removal Installation-Sidewalk Installation Quotes

Berger moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-38

RESOLUTION APPROVING BITUMINOUS MIX-GRAVEL AND OTHER QUOTES

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve accepting the Street Committee recommendations to award bids for the 2019 season’s bituminous mix, street and sidewalk repairs as follows:

- Bituminous Mix \$72.00 per ton laid-Bituminous Paving, Inc.
- Class Five Delivered @ \$6.95 per ton-Sev’s Gravel & Excavating
- Pit Run Delivered @ \$5.85 per ton-Sev’s Gravel & Excavating

- Sidewalk Removal & Disposal @ \$1.00 per square foot-Croatt’s Concrete
- Curb & Gutter Removal & Disposal @ \$2.00 per lineal foot-Croatt’s Concrete
- Install Sidewalks @ \$5.00/square foot-Croatt’s Concrete
- Install Curb & Gutter @ \$20.00/square foot-Croatt’s Concrete

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 19-38 passed this 6th day of May 2019.

APPROVED:

ATTEST:

 Gene Hausauer
 Mayor

 Charleen Grossman
 Clerk-Administrator

8.b.3. Removed from Agenda

8.c. OAHS Meeting Minutes 3/27/19

8.d. Golf Minutes 4/23/19

1. Change of Golf Fee Schedule-Changing the Tuesday-Friday Free Golf Carts before 11 AM and to extend it to include Monday’s effective immediately.

A motion was made by Radermacher and seconded by J. Dorry and passed unanimously to change the Golf Fee Schedule to include Monday’s on the free golf carts before 11 AM.

STAFF REPORTS: Char and Scott will be attending a FEMA meeting on Tuesday, May 7th and will be working on making application for FEMA monies. Jason Mork reported to council that a number of applications have been received and was currently working on setting up interviews for the police officer position. Councilman Paul Radermacher suggested for next year during snow removal time that the snow not be removed at the Avenue of Flags sidewalk and possibly taking out the sidewalk.

NEW BUSINESS:

10.a.*Resolution Approving Airport Maintenance and Operation Grant Contract No. 1033585

Berger moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-39
RESOLUTION APPROVING AUTHORIZATION TO EXECUTE MINNESOTA
DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND

OPERATION GRANT CONTRACT

It is resolved by the City of Ortonville as follows:

- 1. That the State of Minnesota Agreement No. **1033585**, "Airport Maintenance and Operation Grant Contract," at the Ortonville Municipal Airport is accepted.
- 2. That the Mayor and Clerk-Administrator are authorized to execute this Contract and any amendments on behalf of the City of Ortonville.

Upon Roll Call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 19-39 passed this 6th day of May 2016.

APPROVE:

ATTEST:

 Gene Hausauer
 Mayor

 Charleen Grossman
 Clerk-Administrator

10.b. *Resignation from Curt Hormann-Part-Time Police Dept.

10.c.*Temporary On Sale Liquor License-Ally Cat Bowling for 6/15/19-Lake Days and 8/17-18/19 for Cornfest.

10.d. Approval of Plat Map-Methodist Church Parsonage
A motion was made by M. Dorry and seconded by Berger and passed unanimously to accept the the proposal that would divide the existing property into two properties.

10.e. Gambling Permit-Big Stone Area Growth-June 14, 2019
A motion was made by Berger and seconded by Sykora and passed unanimously to approve the Gambling Permit for Big Stone Area Growth on June 14, 2019.

10.f. Temporary On-Sale Liquor License-Big Stone Lake Area Chamber-June 15, 2019.
A motion was made by Radermacher and seconded by J. Dorry and passed unanimously to approve the Temporary On-Sale Liquor License on June 15, 2019.

UNFINISHED BUSINESS:

CONSIDERATION OF BILLS:

Approve Expenditures

A motion was made by J. Dorry and seconded by Sykora with M. Dorry and Berger abstaining and passed unanimously to approve the bills.

EXECUTIVE SESSION: Went into executive session at 5:45 PM pending of a land purchase and resumed at 6:03 PM with no action taken.

EXECUTIVE SESSION: Went into executive session at 6:03 PM with possible litigations against the City and resumed at 6:25 PM with no action taken.

ADJOURNMENT:

Meeting adjourned at 6:25 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator