

A COUNCIL MEETING MINUTES
Library Media Center
412 2nd St. N.W., Ortonville, MN
Monday, March 18, 2019
5:00 P.M.
DRAFT

CALL TO ORDER AND ROLL CALL:

Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, M. Dorry, Radermacher and Roggenbuck. Absent: Sykora and Berger. Staff present: Char Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Jesse Roscoe, Sam Berger, David Davis, Justin Leuthart, Josh Berger, Tom Dew, Casey Rushford, Clint Dale. Media: None. Also: Bob Schlieman, Chuck Henningson, Kelsie Thomas, John Hartman, Dave McLaughlin.

AGENDA AMENDMENTS: 8.b.2-Pull Snow Policy

Add: 11. a. 1st Reading of Northridge Sale

Add: 4.c-Jon Hartman-Shady Oak Realty-Sale of Lot on Mark Drive

PUBLIC PARTICIPATION AND CORRESPONDENCE:

4. a. Bob Schliemann-Civil Engineer

4.a.1. Water Tower Rehab & Street Improvements Outline-Plans & specs are complete and currently being advertised for bids.

4.a 2. Resolution-MPFA Drinking Water Revolving Fund

M. Dorry moved and Roggenbuck seconded that the following Resolution be adopted:

RESOLUTION 19-20
MINNESOTA PUBLIC FACILITIES AUTHORITY DRINKING WATER
REVOLVING FUND LOAN APPLICATION FOR
2019 UTILITY AND STREET IMPROVEMENTS
CITY OF ORTONVILLE, MINNESOTA

BE IT RESOLVED that the City of Ortonville, Minnesota is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its drinking water system by making improvements to the City's water distribution system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Ortonville estimates the loan amount to be \$2,991,000 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Upon roll call the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher, and Roggenbuck. Nay: None

Resolution 19-20 passed this 18th day of March 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk/Administrator

4.a.3. Resolution MPFA Elevated Storage Tank

Roggenbuck moved and J. Dorry seconded that the following Resolution be adopted:

RESOLUTION 19-21
WATER STORAGE TANK MINNESOTA PUBLIC FACILITIES AUTHORITY
DRINKING WATER REVOLVING FUND LOAN APPLICATION FOR
300,000 GALLON ELEVATED IMPROVEMENTS
CITY OF ORTONVILLE, MINNESOTA

BE IT RESOLVED that the City of Ortonville, Minnesota is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its drinking water system by making improvements to the City’s existing 300,000 gallon elevated water storage tank as described in the loan application.

BE IT FURTHER RESOLVED that the City of Ortonville estimates the loan amount to be \$550,000 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Upon roll call the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher and Roggenbuck. Nay: None.

Resolution 19-21 passed this 18th day of March 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk/Administrator

4.a.4. Resolution –MPFA Clean Water Revolving Fund

J. Dorry moved and M. Dorry seconded that the following Resolution be adopted:

RESOLUTION 19-22
MINNESOTA PUBLIC FACILITIES AUTHORITY CLEAN WATER REVOLVING
FUND LOAN APPLICATION FOR
2019 UTILITY AND STREET IMPROVEMENTS
CITY OF ORTONVILLE, MINNESOTA

BE IT RESOLVED that the City of Ortonville, Minnesota is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its sanitary sewer system by making improvements to the City’s sanitary sewer collection system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Ortonville estimates the loan amount to be \$2,347,342 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Ortonville has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Ortonville hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

Upon roll call the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher and Roggenbuck. Nay: None.

Resolution 19-22 passed this 18th day of March 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
City Clerk/Administrator

4.b. Chuck Henningson-Fire Chief

1. Selling Of Fire Truck as Surplus Property

A motion was made by M. Dorry and seconded by J. Dorry and passed unanimously to authorize the sale of the 1974 Dodge C80 Pumper Fire Truck as Surplus Property.

4.2. Hiring Of Fireman-Bill Schelberg

Radermacher moved and Roggenbuck seconded that the following Resolution be adopted:

**RESOLUTION 19-23
RESOLUTION HIRING BILL SCHELBERG AS FIRE DEPARTMENT
MEMBER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Bill Schelberg as a Fireman commencing immediately.

Upon roll call vote the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher and Roggenbuck. Nay: None.

Resolution 19-23 passed this 18th day of March 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

4.3 Appointment of Nick Thymian as the Fire Dept. Treasurer

CONSENT AGENDA: NONE

Mayor Gene Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by J. Dorry and seconded by Radermacher and passed unanimously to approve the Consent Agenda as presented.

6. a.*Approve Minutes Regular Council Meeting 3/4/19

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8.a. Planning & Zoning Meeting Minutes 3-5-19

1. Resolution Approving Variance Request-Will Stegner

Radermacher moved and Roggenbuck seconded that the following Resolution be adopted:

RESOLUTION 19-24

**RESOLUTION OF THE CITY OF ORTONVILLE
APPROVING THE VARIANCE REQUEST OF WILL STEGNER**

WHEREAS, Will Stegner (the “Applicant”) has made application for a variance under Section 150.269 of the Zoning Ordinance;

WHEREAS, Section 150.251(F) of the Zoning Code requires that a non-conformity not be expanded in size and;

WHEREAS, the application requests that the Applicant be granted a variance from Section 150.251(F) of the Zoning Code to allow the Applicant to expand the size of a nonconforming building by adding a 28 X 28 room; and

WHEREAS, the subject property is legally described as:

Sect-09, Twp-121, Range-46, Original N 40’ of Unplatted Portion of Blk. 10 and;

WHEREAS, all required public notices and notices to landowners were properly published and sent; and

WHEREAS, the Board of Adjustment and Appeals conducted a public hearing on the variance application on March 5, 2019;

WHEREAS, the Board of Adjustment and Appeals has adopted Findings of Fact and has recommended approval of the variance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTONVILLE, MINNESOTA, as follows:

1. The Findings of Fact of the Ortonville Board of Adjustment and Appeals dated March 5, 2019, regarding this matter are hereby fully adopted by the City Council and incorporated herein by reference.
2. The variance request of Will Stegner is hereby granted;

Upon roll call vote the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher, Roggenbuck and the following voted Nay: None.

Resolution 19-24 passed this 18th day of March, 2019

APPROVED:

ATTEST:

 Gene Hausauer
 Mayor

 Charleen Grossman
 Clerk-Administrator

8.b. Street & Utility Meeting Minutes 3-13-19

1. Morris Rod 3 Phase Service

A discussion was held regarding the installation of 3-Phase electric service to the old Morris Rod Weeder building at an estimated cost of \$8000.00-\$15,000.00.

A motion was made by Hausauer and seconded by Radermacher to adopt a resolution to install 3-Phase Electric Service to the old Morris Rod Weeder Building at an estimated cost of \$8000.00-\$15,000.00.

After further discussion Hausauer and Radermacher withdrew their motions. This matter will be further discussed at the reconvened meeting on Wednesday, March 20th at 4PM at the City Office Meeting Room

8.b 2. Snow Policy-Pulled from Agenda

8.b 3. Advertise For Sealcoat Quotes

A motion was made by M. Dorry and seconded by Roggenbuck and passed with Radermacher voting nay.

8.b. 4. Advertise For Quotes-Bituminous, Class 5, Pit Run, Sidewalk Removal, Curb & Gutter Removal, Sidewalk Installation, C & G Installation

A motion was made by Radermacher and seconded by M. Dorry and passed unanimously to approve the Advertising for Quotes-Bituminous, Class 5, Pit Run, Sidewalk Removal, Curb & Gutter Removal, Sidewalk Installation, C & G Installation

8.c. Park Board Meeting Minutes 3/6/19

A motion was made by J. Dorry and seconded by Radermacher and passed unanimously to approve the moving of the Dog Park to the skating rink area(Horseshoe Court).

8.d. Golf Club Board Meeting Minutes 3/5/19

A motion was made by M. Dorry and seconded Radermacher and passed unanimously to authorize the sale of a tee mower as surplus property.

8.d.1. Approve Expenditure of Used Tee Mower

M. Dorry moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 19-25
RESOLUTION APPROVING EXPENDITURE OF UP TO \$15,000.00-PURCHASE
OF USED TEE MOWER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize Golf Course Superintendent Jesse Roscoe to purchase a used Tee Mower at a cost not to exceed \$15,000.00.

Upon roll call vote the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher, Roggenbuck. Nay: None.

Resolution 19-25 passed this 18th day of March 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

STAFF REPORTS: Char informed the board that they will be attending a Flood Meeting at the Community Center on Tuesday, March 19th at 1:00 PM.

NEW BUSINESS:

10. a.* Resolution Approving Appointed Officials, Commissions, & Boards

Hausauer moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 19-26
RESOLUTION APPROVING APPOINTED OFFICIALS, COMMISSIONS &
BOARDS

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the following 2019 Appointments be adopted: SEE ATTACHED.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 19-26 passed this 18th day of March 2019.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

UNFINISHED BUSINESS:

11.a. 1st Reading of Ordinance 19-01-Sale of Northridge

A motion was made by Roggenbuck and seconded by J. Dorry and passed unanimously to approve the 1st Reading-Ordinance 19-01-Sale of Northridge.

11.b. 1st Reading of Ordinance 19-02-Sale of Water Tower Lots-Lundell-Stegner First Addition

A motion was made J. Dorry and seconded by Roggenbuck and passed unanimously to approve the 1st Reading-Ordinance 19-02-Sale of the Water Tower Lots-Lundell-Stegner First Addition.

CONSIDERATION OF BILLS:

Approve Expenditures

A motion was made by Radermacher seconded by J. Dorry and passed unanimously to approve the bills.

EXECUTIVE SESSION: NONE

ADJOURNMENT:

Meeting adjourned at 6:20 P.M.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk Administrator