

A COUNCIL MEETING MINUTES
Ortonville Community Center
Library Media Center
412 2nd St. NW., Ortonville, MN
Monday, November 19, 2018
5:00 P.M.

CALL TO ORDER AND ROLL CALL:

Pro Tem Mayor Mike Dorry called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, Radermacher, Berger. Absent: Hausauer, Sykora, and Roggenbuck. Staff present: Charleen Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger, Jesse Roscoe. Media: Mike Swenson. Also: Mary Hillman, Garry Swenson, Kristi Ehrenberg, Dave McLaughlin, Don Sykora, Nancy Lee, Dalen Roe, Vicki Oakes, Rob Wilder.

AGENDA AMENDMENTS: Take off 11:b.-Proposal for Geotechnical Evaluation

A motion was made by Berger and seconded by Radermacher and passed unanimously to approve the Agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

a. Housing Study by Maxfield Presentation: Rob Wilder from Maxfield Research & Consulting, LLC presented to the City Council the Ortonville Comprehensive Housing Study Findings. They identified existing and future housing needs for Ortonville and Big Stone County residents that would prove a framework for future housing development. The study developed a basis for community leaders, stakeholders, and decision makers to guide future efforts of the community when addressing housing needs. The data collected was from the 2nd Quarter 2018 to 3rd Quarter 2018.

CONSENT AGENDA:

Pro Tem Mayor Mike Dorry asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Berger and seconded by J. Dorry and passed unanimously to approve the Consent Agenda as presented.

6. a. Approve Minutes Regular Council Meeting 11-5-18

6. b. Approve Minutes Canvassing Meeting 11-9-18

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

8. a. Accepting Minutes Planning & Zoning Meeting 11-6-18

A motion was made by Radermacher and seconded by Berger and passed unanimously to accept the Planning & Zoning Minutes 11-6-18.

8. b. Accepting Minutes Street & Utility 11-4-18

A motion was made by Berger and seconded by M. Dorry and passed unanimously to accept the Street & Utility Minutes 11-4-18.

STAFF REPORTS: Scott informed the council that the snow blower worked very well for about an hour after the first initial snowfall of the season. THE SHOP will be working on it to see if they can find the problem.

NEW BUSINESS:

10. a. Resolution approving the CT Lease Agreement with Winthrop Resources Corporation

Berger moved and Radermacher seconded that the following Resolution be adopted:

RESOLUTION 18-102

RESOLUTION APPROVING RENTAL AGREEMENT NUMBER CI042809 WITH WINTHROP RESOURCES CORPORATION FOR A CT SCANNER

WHEREAS, Ortonville Area Health Services (OAHS) and the City of Ortonville agree that there is a need to rent CT Scanning Equipment for use by Ortonville Area Health Services, and;

WHEREAS, Winthrop Resources Corporation has for rent the desired equipment;

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to enter into a rental agreement with Winthrop Resources Corporation for a Canon CT Scanner to include Rental Schedule No. 004 with OAHS and the City of Ortonville as Co-Customers, jointly and severally liable. It is also agreed to that the rental term will be 60 months. The monthly rental charge will be prorated and charged as interim rent between the date an item of equipment is accepted and the Commencement Date. This Rental Schedule 004R shall commence on the later of the first of the month following installation of all equipment associated with this Rental Schedule 004R or return of all the Returning Equipment

Upon roll call vote the following voted Aye: J. Dorry, M. Dorry, Berger, and Radermacher. Nay: None.

Resolution 18-102 passed this 19th day of November 2018.

APPROVE:

ATTEST:

Mike Dorry
Pro Tem Mayor

Charleen Grossman
Clerk-Administrator

10. b. Resolution Approving Clifton Larson Allen Auditing Agreement

M. Dorry moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION-103
RESOLUTION RETAINING CLIFTON LARSON ALLEN LLP
FOR 2018 CITY FINANCIAL AUDIT-\$14,300.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the accounting firm of Clifton Larson Allen LLP is retained to perform the 2018 financial audit for the City of Ortonville in accordance with its engagement letter and that the Mayor and City Clerk/Administrator are hereby authorized to execute necessary documents as amended by the City Attorney to carry out the intent of this resolution. The stated cost of completing the audit is \$14,300.00.

Upon roll call vote the following voted Aye: J. Dorry, M. Dorry, Berger and Raderamcher. Nay: None.

Resolution 18-103 passed this 19th day of November 2018.

APPROVED:

ATTEST:

Mike Dorry
Pro Tem Mayor

Charleen Grossman
Clerk Administrator

11. a. & d. Resolution Adopting Assessment & Follow Up On Assessment Hearing: After reviewing the email from Bob Schliemann regarding the concerns of 3 individuals from the 2017 Utility & Street Improvement Project, the city council accepted the findings.

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 18-104
Resolution Adopting Assessment
Utility, Street, and Drainage Improvements – Pacific Avenue, Jefferson Avenue, Wood
Street, Madison Avenue, and South Minnesota Street
City of Ortonville, Minnesota**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the improvement of the following areas:

- Pacific Avenue from 2nd Street NW (T.H. 7) to 4th Street NW
- Jefferson Avenue from Wood Street to 5th Street NW
- Wood Street from Jefferson Avenue to Madison Avenue
- Madison Avenue from Wood Street to 4th Street NW
- South Minnesota Street from 3rd Street SE to 2nd Street SE (T.H. 7)

by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, and adjoining driveways.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment to improved or developed properties shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2019, and shall bear interest at the rate of 3.00 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2018. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Upon roll call the following voted Aye: J. Dorry, M. Dorry, Berger, and Radermacher. Nay: NONE

Resolution 18-104 passed this 19th day of November 2018.

Mike Dorry
Pro Tem Mayor

Charleen Grossman
Clerk Administrator

11. b. Proposal for Geotechnical Evaluation: Will be discussed at next meeting.

11. c. Fairway View Lots:

A motion was made by Berger and seconded by Radermacher to sell the Fairway View Lots by ordinance as recommended by city attorney.

CONSIDERATION OF BILLS:

Approve Expenditures

A motion was made by Berger and seconded by J. Dorry and passed unanimously to approve the bills.

NEW ACTIONS:

None

EXECUTIVE SESSION: NONE

ADJOURNMENT:

Meeting adjourned at 5:50 P.M.

APPROVED:

ATTEST:

Mike Dorry
Pro Tem Mayor

Charleen Grossman
Clerk-Administrator