

**A COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Monday, October 15, 2018  
5:00 P.M.  
DRAFT**

**CALL TO ORDER AND ROLL CALL:**

Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, K. Sykora, M. Dorry, Radermacher, Berger, Roggenbuck. Staff present: Charleen Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger, Jesse Roscoe. Media: NONE. Also: Becky Parker, Tim Swanson.

**AGENDA AMENDMENTS: 10. c. Resignation of Bertha Maine-Community Center**

A motion was made by Berger and seconded by Sykora and passed unanimously to approve the Agenda as amended.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

a. Becky Parker-Southwest Initiative Foundation

Becky presented to the board an invitation to attend the “2018 Grow Our Own Summit” on Thursday, Nov. 8<sup>th</sup> from 9 am-4pm at the SMSU in Marshall, MN. It will focus on closing the opportunity gap faced by youth living in poverty in southwest Minnesota.

**CONSENT AGENDA:**

Mayor Gene Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by M. Dorry and seconded by Berger and passed unanimously to approve the Consent Agenda as presented.

6. a. Approve Minutes Regular Council Meeting 10-1-18

8. a. Accepting Minutes Planning & Zoning 10-2-18

8. b. Accepting Minutes EDA 9-11-18

8. c. Accepting Minutes Street & Utility 10-12-18

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8. a. 1. Approve the 1<sup>st</sup> Reading of Ordinance 18-08 Large Lots of 30,000 square feet for all RESIDENTIAL ZONES.

A motion was made by Berger and seconded by Radermacher and passed unanimously to approve the 1<sup>st</sup> Reading of Ordinance 18-08.

8. c. 1. Accept the Airport Land Lease Bids

M. Dorry moved and Roggenbuck seconded that the following Resolution be adopted:

**RESOLUTION 18-89  
RESOLUTION APPROVING 3-YEAR FARM LEASE-CASH RENT AGREEMENT  
FOR AIRPORT LAND**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, Minnesota to accept a bid from Michael and Jason Mielitz of Big Stone City, SD in the amount of \$201.25/acre for 109.7 acres of Airport land and to enter into a 3-year farm lease-cash rental agreement with him. The Mayor and City Clerk/Administrator are hereby authorized to execute necessary documents to carry out the intent of this resolution.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck and the following voted Nay: None.

Resolution 18-89 passed this 15th day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

8. c. 2. New Street Employee

J. Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-90  
RESOLUTION HIRING JOSH BERGER AS PUBLIC WORKS GENERALIST I**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to hire Josh Berger as Public Works Generalist I as of November 1, 2018 at Grade 3, Step 1.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Radermacher and Roggenbuck. Abstained: Berger. Nay: None.

Resolution 18-90 passed this 15th day of September 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**STAFF REPORTS:** Scott reported that the city crew is currently working on shutting down all park water spickets and have finished putting up all the new street signs. They will be taking out the city docks in the next couple of days except the foot of the lake one. Jesse reported that everything is going well at the golf course. They are working on tee-boxes.

**NEW BUSINESS:**

10. a. Resignation Letter from Roy Bailey

Berger moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-91  
RESOLUTION ACCEPTING RESIGNATION NOTICE FROM ROY BAILEY AS  
THE CITY OF ORTONVILLE BUILDING OFFICIAL**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to accept the Resignation Notice of Roy Bailey as the Building Official with regrets effective immediately.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-89 passed this 15th day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

10. b. Proposal from Mike Jacobson-Building Official

Radermacher moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-92  
RESOLUTION APPROVING INDEPENDENT CONTRACTOR AGREEMENT-  
MICHAEL JACOBSON AS CITY OF ORTONVILLE BUILDING OFFICIAL**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to authorize the Mayor and the City Clerk-Administrator to enter into an Independent Contractor Agreement with Michael Jacobson for building inspection services (and for building inspection assistance with Tim Swanson).

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 18-92 passed this 15th day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

10. c. Resignation Letter from Bertha Maine-Community Center  
Council discussed what the future of the Community Center will be after Nov. 1<sup>st</sup>. They are encouraged from Mayor Hausauer to think about it and come back to next meeting with ideas.

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 18-93**  
**RESOLUTION ACCEPTING RESIGNATION NOTICE FROM BERTHA MAINE**  
**AS THE CITY OF ORTONVILLE COMMUNITY CENTER DIRECTOR**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to accept the Resignation Notice of Bertha Maine as the Community Center Director with regrets effective Nov. 1<sup>st</sup>.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-93 passed this 15th day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**UNFINISHED BUSINESS:**

11. a. Approving the 2<sup>nd</sup> Reading of Ordinance 18-07 to amend the Ordinance changing the R-2 Conditional Uses to Day Care

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 18-94  
RESOLUTION APPROVING SECOND READING AND ADOPTION OF  
ORDINANCE 18-07 AN ORDINANCE AMENDING ZONING ORDINANCE  
CHANGING R-2(2) CONDITIONAL USES (b) TO DAY CARES**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to Approve Second Reading and Adoption of Ordinance 18-07 an Ordinance Amending Zoning Ordinance changing R-2(2) Conditional Uses (b) to Day Cares.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: NONE

Resolution 18-94 passed this 15<sup>th</sup> day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**CONSIDERATION OF BILLS:**

a. Approve Expenditures

A motion was made by J. Dorry and seconded by Sykora with Berger abstaining and passed to approve the bills.

**NEW ACTIONS:**

None

**EXECUTIVE SESSION: NONE**

**ADJOURNMENT:**

Meeting adjourned at 5:30 P.M.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator