

**A COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Monday, October 1, 2018  
5:00 P.M.  
DRAFT**

**CALL TO ORDER AND ROLL CALL:**

Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, K. Sykora, M. Dorry, Radermacher, Berger, Roggenbuck. Staff present: Charleen Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger, Media: Mike Swenson. Also: Bob Schlieman, Dave Rogers, and Bill Powell.

**AGENDA AMENDMENTS: 10. e. Parks**

A motion was made by Berger and seconded by M. Dorry and passed unanimously to approve the Agenda as amended.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

a. Bob Schlieman

1. 2017 Utility & Street Improvements-Presented a construction status update and asked for the council to call for a resolution to declare the cost to be assessed and Ordering Preparation of Proposed Assessments and for a Resolution for the hearing on the Proposed Assessments.

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-80**

**Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment Utility, Street, and Drainage Improvements – Pacific Avenue, Jefferson Avenue, Wood Street, Madison Avenue, and South Minnesota Street  
City of Ortonville, Minnesota**

WHEREAS, estimated costs have been calculated for the improvement of the following areas:

- Pacific Avenue from 2nd Street NW (T.H. 7) to 4th Street NW
- Jefferson Avenue from Wood Street to 5th Street NW
- Wood Street from Jefferson Avenue to Madison Avenue
- Madison Avenue from Wood Street to 4<sup>th</sup> Street NW
- South Minnesota Street from 3rd Street SE to 2nd Street SE (T.H. 7)

by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, and adjoining driveways, and the estimated total cost for such improvement is \$1,482,542.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. The estimated portion of the cost of such improvement to be paid by the City is hereby declared to be \$1,153,661.79 and the estimated portion of the cost to be assessed against benefited property owners is declared to be \$328,880.21.
2. Assessments shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January, 2019, and shall bear interest at the rate of 3.00 percent per annum from the date of the adoption of the assessment resolution.
3. The city clerk, with the assistance of the consulting engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.

Upon roll call the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: NONE

Resolution 18-80 passed this 1<sup>st</sup> day of October 2018

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Gene Hausauer  
Mayor

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Charleen Grossmam  
Clerk Administrator

Sykora moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 18-81**  
**Resolution for Hearing on Proposed Assessment Utility, Street, and Drainage**  
**Improvements – Pacific Avenue, Jefferson Avenue, Wood Street, Madison Avenue, and**  
**South Minnesota Street**  
**City of Ortonville, Minnesota**

WHEREAS, by a resolution passed by the council on October 1st, 2018, the city clerk was directed to prepare a proposed assessment of the cost of improvements within the following areas:

- Pacific Avenue from 2nd Street NW (T.H. 7) to 4th Street NW
- Jefferson Avenue from Wood Street to 5th Street NW
- Wood Street from Jefferson Avenue to Madison Avenue
- Madison Avenue from Wood Street to 4<sup>th</sup> Street NW
- South Minnesota Street from 3rd Street SE to 2nd Street SE (T.H. 7)

by making improvements to the sanitary sewer collection system, water distribution system, storm sewer collection system, street, curb and gutter, sidewalk, and adjoining driveways AND WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA:

1. A hearing shall be held on the 5th day of November, 2018 in the Ortonville Senior Community Center located at 200 Monroe Avenue, Ortonville, MN at 5:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. The city clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He/she may at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Upon roll call the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, and Roggenbuck. Nay: NONE

Resolution 18-81 passed this 1<sup>st</sup> day of October 2018.

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

a. 2. 2019 Utility & Street Improvements: An engineering report was completed in 2018 in regards to utility, drainage and street improvements and the council has chosen to move forward with the design. The project would commence in the spring of 2019 and end in July 2020 with an estimated cost of \$5,300,000.

a. 3. Water Tower Refurbish: The condition of the water storage tank is highly recommended for the city council to move forward with the refurbishing of the water tower in 2019. The estimated cost would be \$500,000. Also to consider is a COLOR and or a LOGO for the water tower.

b. 1. Dave Rogers: OAHS Operating & Capital Budget for the year 2019: All operations are reviewed on an ongoing basis and not just during the budget process. The 2019 fiscal budget is based on existing operations and adjusted for known changes for the Hospital & Clinic, Fairway View Neighborhoods, Fairway View and Catered Living.

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 18-82  
RESOLUTION APPROVING ORTONVILLE AREA HEALTH SERVICES 2019  
BUDGET**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to approve the Ortonville Area Health Services Budget for Fiscal Year ending September 30, 2019 as presented by Dave Rogers, CEO for Ortonville Area Health Services.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 18-82 passed this 1st day of October 2018.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

b. 2. Dave Rogers: Declaring Northridge as Surplus Property

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-83  
RESOLUTION APPROVING DECLARATION OF NORTHRIDGE AS SURPLUS  
PROPERTY AND AUTHORIZING THE SALE**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to adopt a Resolution approving the declaration of Northridge as Surplus Property and Authorizing the Sale

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None

Resolution 18-83 passed this 1<sup>st</sup> day of October 2018.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen K. Grossman  
City Clerk-Administrator

**CONSENT AGENDA:**

Mayor Gene Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Berger and seconded by Roggenbuck and passed unanimously to approve the Consent Agenda as presented.

6. a. Approve Minutes Regular Council Meeting 09-17-18

8. a. Accepting Minutes OAHS-June, July, August

8. b. Accepting Minutes Golf Board 09-11-18

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

8.b.1. Golf Course Lease for 2019-Mayor Hausauer would like this to be reconsidered at the next golf board meeting.

**STAFF REPORTS:**

Scott reported on an update on the sidewalk and curbing that was poured at the intersection of Jackson Ave. and Main Street. By redoing this it allowed 5 more feet of parking.

**NEW BUSINESS:**

10. a. Nick Golden Retirement

Berger moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-84  
RESOLUTION ACCEPTING RETIREMENT NOTICE FROM NICK GOLDEN**

**BE IT AND IT IS HEREBY RESOLVED** by the Council of the City of Ortonville to accept the Retirement Notice of Nick Golden from the position of Street Department as of October 31, 2018.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-84 passed this 1st day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

10. b. Advertise for Street Employee

A motion was made by Berger and seconded by M. Dorry and passed unanimously to advertise internally for a PW Generalist I vacated effective November 1.

10. c. Forfeited Property for Non-Payment of Property Taxes

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-85  
RESOLUTION APPROVING SALE OF TAX-FORFEITED LANDS WITHIN THE  
CITY OF ORTONVILLE**

WHEREAS, there are certain non-conservation lands within the city limits of Ortonville, Minnesota as follows:

Parcel No.	Legal Description
22-0219-000	S ½ of Lot 17, Block 16, Original Plat
22-1434-000	Lot 3A of Outlot 32

WHEREAS, the described parcel has been forfeited to the State of Minnesota for non-payment of property taxes,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ORTONVILLE, MINNESOTA that the referenced parcel is hereby approved for public auction.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, and Roggenbuck. Nay: None.

Resolution 18-85 passed this 1<sup>st</sup> day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
City Clerk-Administrator

10. d. Appointment to Hospital Board

Hausauer moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-86**  
**RESOLUTION APPOINTING NEVA FOSTER TO THE ORTONVILLE AREA**  
**HOSPITAL HEALTH CARE BOARD**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to appoint Neva Foster to the Ortonville Area Hospital Health Care Board for the remaining term of Jane Stoecker.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-86 passed this 1st day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

10. e. Parks

An interested party is looking to buy the corner lot of 2<sup>nd</sup> Street and Madison and wanting to put up 3 flag poles. A motion was made by Hausauer and seconded by Berger and passed unanimously to allow for this process to proceed with the plans. It would be a great asset to the city.

**UNFINISHED BUSINESS:**

11. a. Resolution Authorizing the Clerk/Administrator to Change Gas Prices at the Airport

Radermacher moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-87**

**RESOLUTION AUTHORIZING THE CLERK/ADMINISTRATOR TO INCREASE/  
DECREASE THE FUEL PRICES AT THE AIRPORT**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the clerk/administrator to increase/ decrease the Fuel Prices at the Airport when needed.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-87 passed this 1st day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

11.b. Set Fees for the Chicken Ordinance

A motion was made to set the Chicken Permit fees to \$10.00 for the 1<sup>st</sup> year and thereafter of \$5.00 per year.

Sykora moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-88**

**RESOLUTION SETTING THE CHICKEN PERMIT FEES TO \$10.00 FOR THE  
1<sup>ST</sup> YEAR AND THEREAFTER OF \$5.00.**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to set the Chicken Permit Fees to \$10.00 for the 1<sup>st</sup> year and thereafter of \$5.00.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, Berger and Roggebuck. Nay: M. Dorry, Hausauer, and Radermacher.

Resolution 18-88 passed this 1st day of October 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator



**CONSIDERATION OF BILLS:**

a. Approve Expenditures

A motion was made by M. Dorry and seconded by Berger and passed unanimously to approve the bills.

**NEW ACTIONS:**

None

**EXECUTIVE SESSION: NONE**

**ADJOURNMENT:**

Meeting adjourned at 6:20 P.M.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator