

**A COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Monday, September 17, 2018  
5:00 P.M.  
DRAFT**

**CALL TO ORDER AND ROLL CALL:**

Mayor Gene Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, K. Sykora, M. Dorry, Radermacher, Berger, Roggenbuck. Staff present: Charleen Grossman, Deb Ellingson, Jason Mork, Scott Huizenga, Sam Berger, Media: Mike Swenson. Also: Zach Barnhardt.

**AGENDA AMENDMENTS: 9.g. Fall golf carts**

A motion was made by M. Dorry and seconded by J. Dorry and passed unanimously to approve the Agenda as amended.

**PUBLIC PARTICIPATION AND CORRESPONDENCE: NONE**

**CONSENT AGENDA:**

Mayor Gene Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

A motion was made by Berger and seconded by Sykora and passed unanimously to approve the Consent Agenda as presented.

- 6.a. Approve Minutes Regular Council Meeting 09-04-18
- 6. b. Approve Minutes City Council Workshop 9-12-18
- 7. a. Accepting Minutes EDA 8-31-18
- 7. b. Accepting Minutes Planning & Zoning 9-4-18
- 7. c. Accepting Minutes Street & Utility 9-12-18
- 7. d. Accepting Minutes Police Commission 9-4-18
- 9. a. Approve Homecoming Parade Permit 10-5-18
- 9. b. Approving 2019 MN Energy Assistance Program Vendor Agreement

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-72  
RESOLUTION APPROVING MINNESOTA ENERGY ASSISTANCE PROGRAM  
VENDOR AGREEMENT**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville that the Minnesota Energy Assistance Program Vendor Agreement between the Prairie Five Community Action Council, Inc. and the City of Ortonville is approved and that Mayor and City Clerk/Administrator are hereby authorized to execute necessary documents to carry out the intent of this resolution.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck and the following voted Nay: None.

Resolution 18-72 passed this 17<sup>th</sup> day of September 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

9. c. Resolution Approving MN Grant Agreement for Airport Improvements

Berger moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-73  
RESOLUTION APPROVING AUTHORIZATION TO EXECUTE MINNESOTA  
DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND  
OPERATION GRANT CONTRACT**

It is resolved by the City of Ortonville as follows:

1. That the State of Minnesota Agreement No. 1031911, "Airport Maintenance and Operation Grant Contract," at the Ortonville Municipal Airport is accepted.
2. That the Mayor and Clerk-Administrator are authorized to execute this Contract and any amendments on behalf of the City of Ortonville.

Upon Roll Call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher and Roggenbuck. Nay: None.

Resolution 18-73 passed this 17<sup>th</sup> day of September 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

7. c.1. Decrease Fuel Rates at the Airport(AV Gas-\$5.40 to \$4.40; Jet A-\$5.30 to \$4.30

Radermacher moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-74**

**RESOLUTION APPROVING TO DECREASE FUEL RATES AT THE AIRPORT(AV GAS-\$5.40 TO \$4.40; JET A-\$5.30 TO \$4.30)**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve to decrease Fuel Rates at the Airport(AV GAS-\$5.40 TO \$4.40); JET A-\$5.30 TO \$4.30).

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-74 passed this 17<sup>th</sup> day of September 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

7. c. 2. Recommendation of Street and Utility Committee to move forward with the 2019 Street project. No action was taken.

**STAFF REPORTS:**

A tree was taken down at the clubhouse to be replaced with flagpoles and flags. Street cleaning is being done. A power supply went out at the waste treatment plant on Monday, September 17<sup>th</sup>.

**NEW BUSINESS:**

9. d. Purchase of Toro Parks Mower

Berger moved and Roggenbuck seconded that the following Resolution be adopted:

**RESOLUTION 18-75  
RESOLUTION APPROVING PURCHASE OF TORO PARK’S MOWER FOR  
UNDER \$25,000.00**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the purchase of a Toro Park’s Mower for under \$25,000.00 (2018 Budget).

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, and Roggenbuck. Nay: None.

Resolution 18-75 passed this 17th day of September 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

9. e. Resolution Approving Proposed 2018 Tax Levy Collectible in 2019

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-76  
A RESOLUTION APPROVING THE PROPOSED 2018 TAX LEVY,  
COLLECTIBLE IN 2019**

BE IT RESOLVED by the Council of the City of Ortonville, County of Big Stone, Minnesota, that the following sums of money are proposed to be levied for the current year, collectible in 2019, upon the taxable property in the City of Ortonville, for the following purposes:

General Fund:	\$683,423
Library:	<u>\$ 94,474</u>
Total Levy:	\$777,897

BE IT FURTHER RESOLVED by the Ortonville City Council that a meeting will be held on Monday, December 3, 2018 at 6:00 P.M. in the Library Media Center located at 412 2<sup>nd</sup> Street NW at which time the budget and levy will be discussed and public input allowed.

The City Clerk-Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Big Stone County, Minnesota.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Berger, Radermacher, and Roggenbuck. Nay: NONE

Resolution 18-76 passed this 17<sup>th</sup> day of September, 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

9. f. Resolution Approving Proposed 2019 Budget

Sykora moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-77  
RESOLUTION APPROVING THE PROPOSED 2019 BUDGET**

WHEREAS, the Property Tax Law requires local governments to adopt and certify to the County Auditor a Proposed Budget by September 30th; and

WHEREAS, the 2019 Proposed City budget, consisting of \$2,224,756.00 in revenues and \$2,224,756.00 in expenditures, is adopted under the provisions of the Property Tax Law; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ortonville that the City Council does hereby approve the Proposed 2019 Budget as filed in the office of the City Clerk-Administrator.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, and Roggenbuck. Nay: NONE

Resolution 18-77 passed this 17<sup>th</sup> day of September 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

\_\_\_\_\_  
Charleen Grossman  
Clerk-Administrator

9. g. Fall Golf Rate Green Fee decrease:

A recommendation from the Golf Board to propose starting September 15<sup>th</sup> to decrease the green fees to \$15.00 for 9 holes of golf including a cart; \$25.00 for 18 holes of golf including a cart. No other specials apply beginning September 15<sup>th</sup>, 2018. A motion was made by Hausauer and seconded by M. Dorry and passed unanimously.

**UNFINISHED BUSINESS:**

10. c. Resolution Approving 2<sup>nd</sup> Reading of Ordinance 18-06 Regulating the Harboring and Keeping of Chickens within the city limits.

M. Dorry moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-78  
RESOLUTION APPROVING SECOND READING AND ADOPTION OF  
ORDINANCE 18-06 AN ORDINANCE ADOPTING AND REGULATING THE  
HARBORING & KEEPING OF CHICKENS WITHIN THE CITY OF  
ORTONVILLE**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to approve the second reading and the adoption of Ordinance 18-06 an Ordinance Adopting and Regulating the Harboring & Keeping of Chickens within the City Of Ortonville.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Berger, Radermacher, Roggenbuck. Nay: Hausauer.

Resolution 18-78 passed this 17<sup>th</sup> day of September 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

10.b. Resolution Approving the Expanded 2019 Street Project

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-79  
RESOLUTION APPROVING FOR THE ENGINEERS TO MOVE FORWARD  
ON THE EXPANDED 2019 STREET AND UTILITY IMPROVEMENT  
PROJECT FOR PORTIONS OF MINNESOTA STREET, JEFERSON AVE,  
MONROE AVE, 4<sup>TH</sup> STREET NW, MADISON AVE, 5<sup>TH</sup> STREET NW, AND  
PACIFIC AVE.  
\$5,283,673.42**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve the expanded 2019 Street and Utility Improvement Project including Minnesota Street, Jefferson Ave, Monroe Ave, 4<sup>th</sup> Street NW, Madison Ave, 5<sup>th</sup> Street NW and Pacific Ave at \$5,283,673.42

The City Engineer is authorized to move forward with the engineering of the expanded 2019 Street and Utility Improvements.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Berger, Radermacher, and Roggenbuck. Nay: None.

Resolution 18-79 passed this 17th day of September 2018.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**CONSIDERATION OF BILLS:**

a. Approve Expenditures

A motion was made by J. Dorry and seconded by Berger and passed unanimously to approve the bills.

**NEW ACTIONS:**

None

**EXECUTIVE SESSION: NONE**

**ADJOURNMENT:**

Meeting adjourned at 5:50 P.M.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator