

**COUNCIL MEETING MINUTES  
LIBRARY MEDIA CENTER  
REGULAR MEETING  
412 2<sup>nd</sup> Street, Ortonville, MN  
Monday, April 16, 2018  
5:00 P.M.**

**CALL TO ORDER AND ROLL CALL:**

Mayor Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: J. Dorry, Sykora, M. Dorry, Hausauer, Radermacher, Roggenbuck. Absent: Berger. Staff present: Charleen Grossman, Susan Lundell, Deb Ellingson, Jason Mork, Scott Huizenga, Jesse Roscoe, David McLaughlin. Media: Mike Swenson (Independent). Also: Kevin Benson, Mary Reedy, Roger Jeska.

**AGENDA AMENDMENTS:**

None.

**PUBLIC PARTICIPATION AND CORRESPONDENCE:**

a. Clifton-Larson-Allen-2017 Audit Report

Mary Reedy of Clifton, Larson, Allen gave a presentation on the findings of the 2017 City Financial Audit.

A motion was made by M. Dorry and seconded by Sykora and passed unanimously to approve the 2017 City Financial Audit as prepared by Clifton-Larson-Allen.

**CONSENT AGENDA:**

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

a. \*Approve Minutes Regular Council Meeting-04-02-18

b. \*Board of Review Minutes-04-02-18

c. \*Golf Board Minutes-03-13-18

d. \*Golf Board Minutes-04-10-18

e. \*OAHS January-February Minutes

f. \*Street-Utility Minutes-04-11-18

g. \*Swimming Pool Rate Increases

h. \*Resolution Approving 2018 Lease Agreement-Municipal Golf Clubhouse-Adam Ellard

A motion was made by Sykora and seconded by J. Dorry and passed unanimously to approve the Consent Agenda as presented.

**PUBLIC HEARINGS:**

a. Vacation of Alley-Cliff's Addition

Mayor Hausauer closed the regular Council meeting at 5:24 P.M. and called a Public Hearing to order. This Public Hearing was called to allow for public testimony regarding the proposed vacation of an alley in Cliff's Addition. A description of the alley and the

need to vacate it were reviewed. There being no testimony offered, Mayor Hausauer closed the public hearing at 5:30 P.M. and called the regular Council meeting to order.

1. Approve 1<sup>st</sup> Reading Ordinance 18-02-Vacating Alley-Cliff's Addition

A motion was made by Radermacher and seconded by Roggenbuck and passed unanimously to approve the 1<sup>st</sup> reading of Ordinance 18-02 An Ordinance Vacating an Alley in Cliff's Addition.

**ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:**

- a. \*Board of Review Minutes-04-02-18
  - b. \*Golf Board Minutes-03-13-18
  - c. \*Golf Board Minutes-04-10-18
  - d. \*OAHS January-February Minutes
  - e. \*Street-Utility Minutes-04-11-18
1. Approve Seal Coating and Other Bids

J. Dorry moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-34  
RESOLUTION ACCEPTING BITUMINOUS PAVING INC.  
BID FOR 2018 STREET SEAL COATING**

WHEREAS, the Council of the City of Ortonville had previously advertised for bids for the seal coating of various Ortonville streets, and

WHEREAS, Project bids have now been received and reviewed by the Council, and

WHEREAS, the bid of Bituminous Paving, Inc., Ortonville, Minnesota in the amount of \$34,000.00 for Oil for Seal Coating, \$13,500.00 for Aggregate has been determined by the Council to be the lowest responsible bid for the Project.

NOW THEREFORE BE IT RESOLVED by the Council that:

1. The bid of Bituminous Paving Inc. is hereby accepted.
2. That the Mayor and Clerk-Administrator be and are hereby authorized to execute said contract with Bituminous Paving Inc.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer. Nay: Radermacher, Roggenbuck.

Resolution 18-34 passed this 16<sup>th</sup> day of April 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

M. Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-35  
RESOLUTION APPROVING BITUMINOUS MIX- GRAVEL AND OTHER  
QUOTES**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve accepting the Street Committee recommendations to award bids for the 2018 season’s bituminous mix, street and sidewalk repairs as follows:

- Bituminous Mix \$64.00 per ton laid-Bituminous Paving, Inc.
- Class Five Delivered @ \$6.99 per ton-Sev’s Gravel
- Pit Run Delivered @ \$5.85 per ton-Ronglien Excavating
- Sidewalk Removal & Disposal @ \$2.25 per square foot-Ronglien Excavating
- Curb & Gutter Removal & Disposal @ \$3.50 per lineal foot-Ronglien Excavating
- Install Sidewalks @ \$8.00/square foot-Gloege Concrete
- Install Curb & Gutter @ \$85.00/square foot-Gloege Concrete

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Radermacher, Roggenbuck. Nay: None.

Resolution 18-35 passed this 16<sup>th</sup> day of April 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**2. Water Shut-Off Repair-Ordinance Amendment**

The Utility Committee asked the City Council to consider paying for expenses to repair water services that are located in places other than on their property. City Ordinance Section 53.04 states “the consumer or owner shall be responsible for maintaining the service pipe from the curb box into the building served.” The City Attorney was asked to prepare an amendment to the current Ordinance allowing for some flexibility in this matter to include both water and sewer hook-ups.

**STAFF REPORTS:**

a. Kevin Benson-OAHS

OAHS CFO Kevin Benson asked the Council to enter into a 5-year lease/purchase agreement with Winthrop Leasing for a CT scanner valued at \$540,000.00.

Hausauer moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-36  
RESOLUTION APPROVING 5-YEAR LEASE-PURCHASE AGREEMENT WITH  
WINTHROP RESOURCES CORPORATION-CT SCANNER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, upon recommendation of the OAHS Health Care Board, to enter into a 5-year lease purchase agreement with Winthrop Resources Corporation for a CT Scanner valued at \$540,000.00.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Radermacher, Roggenbuck. Nay: None.

Resolution 18-36 passed this 16<sup>th</sup> day of April 2018.

APPROVED:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

b. 1<sup>st</sup> Amendment to Loan Agreement-Frandsen Bank & Trust

Sykora moved and M. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-37  
RESOLUTION APPROVING 1<sup>ST</sup> AMENDMENT TO LOAN AGREEMENT-CITY OF  
ORTONVILLE-FRANDSEN BANK & TRUST**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville, upon recommendation of the OAHS Health Care Board, to approve the 1<sup>st</sup> Amendment to Loan Agreement by and between the City of Ortonville and Frandsen Bank & Trust as they relate to \$6,136,000 Health Care Facilities Revenue Note, Series 2017A and \$5,156,000 Health Care Facilities Revenue Note, Series 2017B.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Radermacher, Roggenbuck. Nay: None.

Resolution 18-37 passed this 16<sup>th</sup> day of April 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

b. Golf Course Superintendent Jesse Roscoe

Golf Course Superintendent Jesse Roscoe asked the Council to set an amount allowed for the purchase of a used greens mower.

J. Dorry moved and Roggenbuck seconded that the following Resolution be adopted:

**RESOLUTION 18-38  
RESOLUTION APPROVING EXPENDITURE OF UP TO \$16,500.00-PURCHASE OF  
USED GREENS MOWER**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize Golf Course Superintendent Jesse Roscoe to purchase a used greens mower at a cost not to exceed \$16,500.00 with the City providing \$14,000.00 of the purchase price and the Men’s Golf League providing \$2,500.00.

Upon roll call vote the following voted Aye: J. Dorry, M. Dorry, Hausauer, Radermacher, Roggenbuck. Nay: Sykora.

Resolution 18-38 passed this 16<sup>th</sup> day of April 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**NEW BUSINESS:**

- a. \*Swimming Pool Rate Increases
- b. \*Resolution Approving 2018 Lease Agreement-Municipal Golf Clubhouse-Adam Ellard

Sykora moved and J. Dorry seconded that the following Resolution be adopted:

**RESOLUTION 18-39  
RESOLUTION APPROVING 2018 LEASE AGREEMENT WITH ADAM  
ELLARD FOR THE GOLF COURSE CLUBHOUSE**

WHEREAS, the City has received a recommendation from the Golf Board regarding the renewal of the Golf Course Clubhouse Lease Agreement; and

WHEREAS, the City Council finds that Adam Ellard is a responsible bidder for the lease, and

WHEREAS, Adam Ellard has agreed to supply a surety bond for City funds in the amount of \$8,500.00;

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to enter into the 2018 Lease Agreement with Adam Ellard for the Ortonville Golf Course Clubhouse, in the form substantially as submitted by Ellard.

BE IT FURTHER RESOLVED that a Surety Bond acceptable to the City in the amount of \$8,500.00 be supplied by Ellard and Ellard will supply a certificate of insurance acceptable to the City.

Upon roll call vote the following voted Aye: J. Dorry, Sykora, M. Dorry, Hausauer, Radermacher, Roggenbuck. Nay: None.

Resolution 18-39 passed this 16<sup>th</sup> day of April 2018.

APPROVE:

ATTEST:

\_\_\_\_\_  
Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator

**UNFINISHED BUSINESS:**  
None.

**CONSIDERATION OF BILLS:**

a. Approve Expenditures

A motion was made by M. Dorry and seconded by Radermacher and passed unanimously to approve the bills as presented.

**NEW ACTIONS:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

Meeting adjourned at 6:15 P.M.

APPROVE:

ATTEST:

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Gene Hausauer  
Mayor

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Charleen Grossman  
Clerk-Administrator