

**COUNCIL MEETING MINUTES
LIBRARY MEDIA CENTER
REGULAR MEETING
412 2nd Street, Ortonville, MN
Tuesday, January 2, 2018
5:00 P.M.**

CALL TO ORDER AND ROLL CALL:

Mayor Hausauer called the Regular Meeting to order at 5:00 P. M. Roll Call was taken with the following present: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Absent: J. Dorry. Staff present: Charleen Grossman, Susan Lundell, Scott Huizenga, Sam Berger, Jason Mork. Media: Mike Swenson (Independent). Others: Bill Powell.

AGENDA AMENDMENTS:

ADD: 10.g. House-84 Dahle Addition

11.a. Paul Skinner Property

A motion was made by Berger and seconded by Radermacher and passed unanimously to approve the agenda as amended.

PUBLIC PARTICIPATION AND CORRESPONDENCE:

None.

CONSENT AGENDA:

Mayor Hausauer asked if there were any additions, corrections, or deletions to be made to the Consent Agenda.

- a. *Approve Minutes Regular Council Meeting-12-18-17
- b. *Street-Utility Committee Minutes-12-13-17

A motion was made by Sykora and seconded by M. Dorry and passed unanimously to approve the Consent Agenda as presented.

PUBLIC HEARINGS:

None.

ACCEPTANCE OF BOARD AND COMMITTEE MINUTES AND, WHERE NECESSARY, COUNCIL ACTION ON THEIR RECOMMENDATIONS:

- a. *Street-Utility Committee Minutes-12-13-17
 - 1. Resolution Amending Special Assessment Policy

Berger moved and Radermacher seconded that the following Resolution be adopted:

**RESOLUTION 18-01
RESOLUTION APPROVING AMENDED SPECIAL ASSESSMENT POLICY**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve an amended Special Assessment Policy as attached.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-01 passed this 2nd day of January 2018.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

2. Resolution Approving Garbage Rate Increase

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-02
RESOLUTION INCREASING RESIDENTIAL GARBAGE RATES EFFECTIVE
WITH FEBRUARY 2018 BILLING**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville to approve increasing Residential Garbage Rates Effective with the February 2018 billing. The new increased rates are as follows:

- 35 gallon trash \$11.60/Month to \$12.60/Month
- 64 gallon trash \$15.10/Month to \$16.10/Month
- 96 gallon trash \$18.94/Month to \$19.94/Month

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-02 passed this 2nd day of January 2018.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

STAFF REPORTS:

a. Public Works Foreman Scott Huizenga reported the trees stumps have been removed from the Golf Course. He also stated the skating rink is being flooded and should be ready for use next week. Utility Superintendent Sam Berger reported Big Stone City disconnected from Ortonville city water on December 11th. The radio at the Big Stone City water tower will be removed soon.

NEW BUSINESS:

a. Resolution Approving Appointment of 2018 Fire Department Officers

M. Dorry moved and Sykora seconded that the following Resolution be adopted:

**RESOLUTION 18-03
RESOLUTION APPROVING 2018 FIRE DEPARTMENT APPOINTMENTS**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the following 2018 Fire Department appointments are hereby approved:

Fire Chief	Randy McLain
Assistant Fire Chief	Chuck Henningson
Treasurer	Jesse Folk
Secretary	Nolan Fetters
Training Officer	Jeremy Ohm
Safety Officer	Dustin Kindelberger

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-03 passed this 2nd day of January 2018.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

b. Resolution Approving Official Depositories, Newspaper, City Attorney, Radio Station

Radermacher moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-04
RESOLUTION APPROVING ANNUAL APPOINTMENTS**

BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of Ortonville, Minnesota that the following 2018 appointments are hereby approved:

City Attorney-*David McLaughlin*

Official Newspaper – *Ortonville Independent*

Official Radio Station – *KDIO Radio*

Official Depositories – *MINNWEST Bank Ortonville, Cenbank, Morgan, Stanley, Smith, Barney, 4 M Fund*

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-04 passed this 2nd day of January 2018.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

c. Resolution Approving Out-of-State Travel Policy

Hausauer moved and Roggenbuck seconded that the following Resolution be adopted:

**RESOLUTION 18-05
RESOLUTION APPROVING AN OUT-OF-STATE TRAVEL POLICY**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to approve an out-of-state travel policy as attached.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-05 passed this 2nd day of January 2018.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

d. Resolution Approving Appointed Officials, Commissions & Boards
Tabled for further review.

e. Resolution Approving Low State Bid-Excavator-2018 Hitachi \$64,820.60
Referred to Street-Utility Committee

f. Resolution Approving One-Year Prosecution Services Agreement-Big Stone County
Attorney’s Office-Joseph Glasrud

M. Dorry moved and Berger seconded that the following Resolution be adopted:

**RESOLUTION 18-06
RESOLUTION APPROVING PURCHASE OF SERVICES AGREEMENT
BETWEEN THE CITY OF ORTONVILLE AND BIG STONE COUNTY FOR
PROSECUTION SERVICES**

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Ortonville to authorize the Mayor and Clerk-Administrator to enter into a Purchases of Services Agreement with Big Stone County for prosecution of misdemeanor, gross misdemeanor and ordinance violations within the City at a sum of \$110.00/Hour with the term of the agreement being from January 1, 2018 through December 31, 2018.

Upon roll call vote the following voted Aye: Sykora, M. Dorry, Hausauer, Berger, Radermacher, Roggenbuck. Nay: None.

Resolution 18-06 passed this 2nd day of January 2018.

APPROVED:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator

g. House-84 Dahle Addition

Roy Bailey inspected the property located at 84 Dahle Addition and found 2 tree limbs lying up against and/or on the roof. The storm door is missing. The bricks are giving way on the stairway and the handrail is loose. The mortar in the bricks is deteriorating. Neighbors have complained that the property is in an unsafe condition.

Upon recommendation of the Planning Commission a motion was made by M. Dorry and seconded by Hausauer and passed unanimously to direct the City Attorney to contact the owner of the property located at 84 Dahle Addition and ask them to make necessary repairs/improvements to the building and grounds bringing the property in to compliance with city ordinances.

UNFINISHED BUSINESS:

a. Paul Skinner Building

Building Official Roy Bailey inspected the Skinner property located at 428 2nd St SE. The roof in the back of the building is open thus creating a safety issue for children sliding on the hill above. If someone fell off the hillside into the opening it would be an 8' drop. The plastic roof covering the remainder of the building has blown off. Skinner indicated to Roy Bailey that he was changing the use from storage to a greenhouse which is not an allowed use in a B-3 Highway Business District. It was discussed that his current building permit has expired. A concern was raised regarding a camper Skinner has parked on the property also.

Upon recommendation of the Planning Commission a motion was made by Hausauer and seconded by Radermacher and passed unanimously to direct the City Attorney to take legal action on all zoning violations and nuisance violations as they relate to the Paul Skinner property located at 428 2nd St SE.

CONSIDERATION OF BILLS:

A motion was made by Sykora and seconded by Berger and passed to approve the bills as presented. Abstain: M. Dorry.

NEW ACTIONS:

None.

ADJOURNMENT:

Meeting adjourned at 5:25 P.M.

APPROVE:

ATTEST:

Gene Hausauer
Mayor

Charleen Grossman
Clerk-Administrator